

RISK ASSESMENT – Pontesbury Play Area (June 2022)

A. Outline of activity or task to be assessed:

Pontesbury Parish Council Play Area, Station Road, Pontesbury, SY5 0QY

Date of Assessment: 30th August 2022 Date for Re-assessment August 2033

Name of Assessors: Debbie Marais Signature: *DMarais*

Clerk

Hazard is something with the **potential** to cause **harm**. **Risk** is the **likelihood** of someone being hurt multiplied by the **severity** of the occurrence.

Level of risk = likelihood x severity

B. Risk Matrix – This section is used for guidance to complete section C.

5 x 5 RISK ASSESSMENT MATRIX

Increasing consequence or severity ↑	5	5 low	10 med	15 med	20 high	25 high
	4	4 very low	8 low	12 med	16 med	20 high
	3	3 very low	6 low	9 low	12 med	15 med
	2	2 very low	4 very low	6 low	8 low	10 med
	1	1 very low	2 very low	3 very low	4 very low	5 low
		1	2	3	4	5

Increasing likelihood or probability →

PRIORITY OF ACTION

High 17 - 25 Unacceptable – Stop work or activity until immediate improvements can be made.

Medium 10 – 16 Tolerable but need to improve within a reasonable timescale, e.g., 1-3 months depending on the situation.

Low 5 - 9 Adequate but look to improve by next review.

Very Low 1 – 4 Residual risk acceptable and no further action will be required all the time the control measures are maintained.

Score	Likelihood / Probability	Description	Score	Consequence/Severity	Description
5	Very likely / Almost certain	Event is expected to occur in most circumstances	5	Catastrophic / Severe / Fatality	Death or permanent disability to one or more persons
4	Likely	Event will probably occur in most circumstances	4	Major injury / ill health	Hospital admission required, eg, broken arm or leg
3	Fairly likely / Possible	Event could occur at some time	3	Moderate (over 7-day injury)	Medical treatment required, over 7-day injury
2	Unlikely	Event is not likely to occur in normal circumstances	2	Minor injury / ill health	First aid is required
1	Very unlikely	Event may occur only in exceptional circumstances	1	Insignificant / no injury	Injuries not requiring first aid treatment

C. Use information from section B to identify level of risk for each hazard

			reported to Town Clerk for action			• Minor defects		
5	Public	Injury during routine maintenance – grass-cutting / hedge-cutting/ spraying	See separate risk assessments. Risk Assessments to be provided by grounds maintenance contractor.	N/A	Risk Assessment from contractor to be reviewed alongside contract review.	N/A	Clerk	
6	Public	Injury caused by low sand levels in play area with wooden equipment	Regular assessment of sand levels and top up to required levels as necessary	Low (3x3)	Monitor levels during routine play area inspections	<ul style="list-style-type: none"> • Major Defects • Item taken out of service whilst repairs are carried out • Medium defects • Minor defects 	Clerk	30 days 3 months Monitor
7	Public	Injury caused by low dust levels on BMX track	Regular assessment of dust levels and top up to required levels as necessary	Low (3x3)	Monitor levels during routine play area inspections	<ul style="list-style-type: none"> • Major Defects Item taken out of service whilst repairs are carried out • Medium defects • Minor defects 	Clerk	30 days 3 months Monitor
8	Public and employees	Injury caused by equipment being very hot during heatwaves (Amber to Red warnings)	Regular assessment of equipment when temperatures are high (Amber to Red warnings)	Low (3x3)	Monitor temperature of equipment during periods of extreme temperatures (Amber to Red warnings)	Notice displayed reminding people that the equipment may be very hot and advising caution	Clerk	Ongoing during extreme temperatures (Amber to Red warnings)
8	Public	Defects to BMX track	Regular assessment of BMX trackway, to identify any holes that may need filling	Low (3x3)	Monitor BMX track for potholes, defects caused by weather	<ul style="list-style-type: none"> • Major Defects Item taken out of service whilst repairs are carried out • Medium defects • Minor defects 	Clerk	30 days 3 months monitor
9	Public / Council (potential reputational damage)	Make sure all signage clear, concise with contact number	Assessment carried out on a regular basis	Very Low (1x1)	Keep play area safe, with hazards and warnings identified along with no for public to contact	Low impact	Clerk /	Rectify asap

E. Circulation List

Please list people who have been informed of the assessment.

NAME	DESIGNATION	SIGNATURE	DATE
Duncan Fletcher	Chairman, Pontesbury Parish Council		
Nick Hignett	Vice Chairman, Pontesbury Parish Council		
John Pritchard	Vice Chairman, Pontesbury Parish Council		
Nicola Young	Deputy Clerk, Pontesbury PC		
Debbie Marais	Clerk Pontesbury PC		
Anna Lawson	Building Assistant, Pontesbury PC		