# RISK ASSESSENT - Pontesbury Play Area (June 2022)

## A. Outline of activity or task to be assessed:

Pontesbury Parish Council Play Area, Station Road, Pontesbury, SY5 0QY

Date of Assessment: 30<sup>th</sup> August 2022 Date for Re-assessment August 2033

Name of Assessors: Debbie Marais Signature:

Clerk

**Hazard** is something with the **potential** to cause **harm**. **Risk** is the **likelihood** of someone being hurt multiplied by the **severity** of the occurrence.

Level of risk = likelihood x severity

B. Risk Matrix - This section is used for guidance to complete section C.

### **5 x 5 RISK ASSESSMENT MATRIX**

as et j	2	2 very low	4 very low	6 low	8 low	10 med
reasing isequer						
ng Vance	3	3 very low	6 low	9 low	12 med	15 med
o c	4	4 very low	8 low	12 med	16 med	20 high
	5	5 low	10 med	15 med	20 high	25 high

Increasing likelihood or probability ->

#### PRIORITY OF ACTION

High 17 - 25 Unacceptable – Stop work or activity

until immediate improvements can

be made.

Medium 10 - 16 Tolerable but need to improve within

a reasonable timescale, e.g., 1-3 months depending on the situation.

Low 5 - 9 next review.

Adequate but look to improve by

Very Low 1 – 4 R

Residual risk acceptable and no further action will be required all the time the control measures are

maintained.

So	ore Likelihood / Probability	Description	Score	Consequence/Severity	Description
5	Very likely / Almost certain	Event is expected to occur in most circumstances	5	Catastrophic / Severe / Fatality	Death or permanent disability to one or more persons
4	Likely	Event will probably occur in most circumstances	4	Major injury / ill health	Hospital admission required, eg, broken arm or leg
3	Fairly likely / Possible	Event could occur at some time	3	Moderate (over 7-day injury)	Medical treatment required, over 7-day injury
2	C. Use information fro	nf section is to identify level of risk for each	ch ĥazaı	Minor injury / ill health	First aid is required
1	Very unlikely	Event may occur only in exceptional circumstances	1	Insignificant / no injury	Injuries not requiring first aid treatment

	Who might	What are the Hazards?	What are you already doing (Existing Controls)	Risk Level Low/ Med/ High	What further actions are necessary	Residual Risk	Action	
	be harmed					Level	Who	When
1	Public	Damage caused by vandalism, or lack of maintenance of play equipment may result in personal injury to member of public using the play equipment	Weekly recorded inspection of site and any defects reported to Town Clerk for action	Very Low (4x1)	Damage caused by vandalism, or lack of maintenance of play equipment may result in personal injury to member of public using the play equipment	Major defects/damage of Play Equipment     Equipment taken out of service with immediate effect until repairs are carried out     Medium defects     Minor defects	Deputy Clerk / Clerk	7 days 3 months Monitored
2	Public and staff	Cuts, lacerations & needle puncture may result in injury from sharps/ glass / litter	Regular litter-picks, encourage people to put their litter in bins provided	Low (3x2)	Regular bin emptying	Low	Clerk	Weilliered
3	B Employee / public	Serious personal or fatal Injury from falling trees. Death or serious injury may result	All trees inspected in play area on a 2-year cycle and works identified carried out.	<b>Low</b> (1x5)	Regular visual check of all trees on recreation ground and any concerns reported to Parish Clerk for action	<ul> <li>Major Items</li> <li>Dangerous trees felled rectified</li> <li>Dangerous overhanging branches cut down within</li> <li>Medium Items</li> <li>Tree works carried out within</li> <li>Minor Items</li> </ul>	Clerk	30 days 30 days 3 months Monitor
4	Employee/ Public	Injury caused by slips, trips and falls	Access routes, pathways and fences inspected as part of fortnightly inspection programme by staff member. Any defects	Very Low (2x2)	Regular visual checks of pathways and fences leading to play area and as part of play area.	Major Defects     Item taken out of service whilst repairs are carried out     Medium defects	Clerk	30 days 3 months monitored

			reported to Town Clerk for action			Minor defects		
5	Public	Injury during routine maintenance – grass-cutting / hedge-cutting/ spraying	See separate risk assessments. Risk Assessments to be provided by grounds maintenance contractor.	N/A	Risk Assessment from contractor to be reviewed alongside contract review.	N/A	Clerk	
6		Injury caused by low sand levels in play area with wooden equipment	Regular assessment of sand levels and top up to required levels as necessary	<b>Low</b> (3x3)	Monitor levels during routine play area inspections	Major Defects     Item taken out of service whilst repairs are carried out     Medium defects     Minor defects	Clerk	30 days 3 months Monitor
7	Public	Injury caused by low dust levels on BMX track	Regular assessment of dust levels and top up to required levels as necessary	<b>Low</b> (3x3)	Monitor levels during routine play area inspections	Major Defects     Item taken out of     service whilst     repairs are carried     out     Medium defects     Minor defects	Clerk	30 days 3 months Monitor
8	Public and employee s	Injury caused by equipment being very hot during heatwaves (Amber to Red warnings)	Regular assessment of equipment when temperatures are high (Amber to Red warnings)	<b>Low</b> (3x3)	Monitor temperature of equipment during periods of extreme temperatures (Amber to Red warnings)	Notice displayed reminding people that the equipment may be very hot and advising caution	Clerk	Ongoing during extreme temperatures (Amber to Red warnings)
8	Public	Defects to BMX track	Regular assessment of BMX trackway, to identify any holes that may need filling	<b>Low</b> (3x3)	Monitor BMX track for potholes, defects caused by weather	Major Defects Item taken out of service whilst repairs are carried out     Medium defects     Minor defects	Clerk	30 days 3 months monitor
Q	Public / Council (potential reputational damage)	Make sure all signage clear, concise with contact number	Assessment carried out on a regular basis	Very Low (1x1)	Keep play area safe, with hazards and warnings identified along with no for public to contact	Low impact	Clerk /	Rectify asap

**E. Circulation List**Please list people who have been informed of the assessment.

NAME	DESIGNATION	SIGNATURE	DATE
Duncan Fletcher	Chairman, Pontesbury Parish Council		
Nick Hignett	Vice Chairman, Pontesbury Parish Council		
John Pritchard	Vice Chairman, Pontesbury Parish Council		
Nicola Young	Deputy Clerk, Pontesbury PC		
Debbie Marais	Clerk Pontesbury PC		
Anna Lawson	Building Assistant, Pontesbury PC		