

PONTESBURY PARISH COUNCIL
Meeting of Council
Held at Mary Webb School
At 7.30pm on Monday 10th September 2018

PRESENT

Cllr D Fletcher (Chairman), Cllr J Pritchard (Vice-Chairman), Cllr R Evans, Cllr D Gregory, Cllr N Hignett, Cllr A Hodges, Cllr R Martinali, Cllr S Picken, Cllr C Robinson, Cllr C Sandells, Cllr B Morris

IN ATTENDANCE: None

CLERK: Debbie Marais

Seven members of the public were present.

172.18 APOLOGIES FOR ABSENCE

Cllr N Lewis, Cllr P Heywood, Cllr S Lockwood and Cllr D Ryder – personal reasons

173.18 DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr D Fletcher declared an interest in Item 9.5 and Cllr A Hodges declared an interest in Item 17 on the agenda

174.18 PUBLIC QUESTIONS AND COMMENTS

None

175.18 MINUTES OF COUNCIL

The minutes were submitted and circulated as read. It was proposed by Cllr D Gregory and seconded by Cllr R Martinali and **RESOLVED that the minutes of the Council meeting held on 9th July 2018 be approved and signed as a correct record.**

176.18 HALL BANK CLOSURE. The Chair welcomed Howard Thorne (Shropshire Homes) and Dan Green (Shropshire Council Highways) to the meeting. Both gave a verbal update on the closure of Hall Bank from 20/10/18 until 04/11/18 for health & safety reasons whilst essential works are carried out. Plans for consultation and communication with the local community were outlined and **NOTED.**

177.18 POLICE MATTERS

The July/August SNT newsletter had been circulated to Councillors and was **NOTED.** The Parish Council Clerk read out a response from Inspector Hancocks about levels of policing in Pontesbury which was **NOTED.**

178.18 SHROPSHIRE COUNCIL MEMBER REPORT

Cllr R Evans/Cllr N Hignett gave a verbal report to the parish council covering the following items.

- The proposal to charge for parking from 6-8pm in Shrewsbury had been withdrawn
- Shropshire Council Community Engagement Team – discussions continue
- Local Plan proposals will be published in November 2018
- Based on 2018-19 Quarter 1 figures, Shropshire Council will have an overspend of £6.8m at year end at the current rate of spending.
- Shropshire Council Highways report that they expect to have caught up with work on potholes by the end of the summer

- Complaints to Shropshire Council have gone up by 21% compared to the same time last year
- Cllr N Hignett is liaising with Shropshire Council Highways and the local policing team about road safety concerns at Mary Webb school and possible solutions.

179.18 PLANNING COMMITTEE

The minutes from planning committee meeting held on 9th July and 6th August 2018 were received and **ADOPTED**.

Cllr A Hodges, Chairman of the Planning Committee, gave a verbal update which included the following;

1. Neighbourhood Plan – making progress on obtaining completed questionnaires through attending local events.
2. Moving the November planning meeting to 12th November before the full council meeting.

180.18 STATUTORY BUSINESS/FINANCE

a) Receipts

- i. Newsletter advert receipts - **£508.95**

NOTED

b) Payments for Approval

It was proposed by Cllr S Picken and seconded by Cllr R Evans and:

RESOLVED: That the below payments are APPROVED for payment and the bank signatories INSTRUCTED to sign the Cheques/authorise online bank payments.

Supplier/Payee	Service	Net	VAT	Gross	Cheque No
Evelyn Griffiths	Public toilets cleaning & cleaning materials - July 2018	180.00	0.00	180.00	B/P35
Greenfingers Landscape Ltd	Ground maintenance	185.42	37.08	222.50	B/P36
Parish Clerk	Expenses - 9 July- 12 August 2018	200.32	0.00	200.32	B/P37
Parish Clerk	Salary for August 2018 (payable 20/8/18)	1376.43	0.00	1,376.43	B/P38
Shropshire Council	Pension payment August 2018	423.11	0.00	423.11	B/P39
Information Solutions	Website hosting 31/07/18-31/07/19	190.00	38.00	228.00	B/P40

Shropshire Council	Joint Energy costs 2018/19 1st Quarter	1393.97	278.79	1,672.76	B/P41
SSE Southern Electric	Electricity for public toilets Qtr 2 2018-19	109.42	5.47	114.89	DD
SDH Accounting	Support and Finance training March - June	286.92		286.92	B/P42
Lawrence Direct	Various Stationery/Paper for Clerk and Planning Committee Chair and printing for Neighbourhood Plan questionnaire	125.78	25.16	150.94	B/P 43
Information Commissioner's Office	Annual payment for Registration with ICO	40.00		40.00	B/P44
Creative Digital Printing	September newsletter	330.00	0.00	330.00	B/P45
Evelyn Griffiths	Cleaning & maintenance public toilets and cleaning materials Aug 2018	183.94	0.00	183.94	B/P46
JDH Busness Services	Data Protection Services 2018/19	600.00	120.00	720.00	B/P47
Greenfingers Landscape Ltd	Ground maintenance	185.42	37.08	222.50	B/P48
Highline Electrical Ltd.	Maintenance for July	195.50	39.10	234.60	B/P49
Highline Electrical Ltd.	Maintenance for Aug and repairs	222.00	44.40	266.40	B/P50
SALC	Cilca session 1 7/9/18	65.00		65.00	B/P51
Parish Clerk	Expenses - 13 August- 9 september 2018	118.11	0.00	118.11	B/P52
Parish Clerk	Salary for September 2018 (payable 20/9/18)	1355.83	0.00	1,355.83	B/P53
HMRC	PAYE 2nd quarter 2018-19	1264.65		1,264.65	B/P54

Shropshire Council	Pension payment September 2018	423.22	0.00	423.22	B/P55
Cllr D Fletcher	Reimbursement for skip for culvert clearance	200.00		200.00	300008
Pontesbury Public Hall	Room hire for August meetings	28.00		28.00	300009
Pontesbury Public Hall	Room hire for July meetings	28.00		28.00	300010
npower	School green electricity prices 12/01/18-20/07/18	366.31	18.32	384.63	300011
Royal British Legion	Donation for Remembrance Sunday poppy wreath	50.00		50.00	300012
Nigel Pugh	General maintenance and play area repairs	350.00		350.00	300013
	Total			11,120.75	

- c) It was proposed by Cllr J Pritchard and seconded by Cllr R Martinali and **RESOLVED to APPROVE delegated powers to Clerk and Chair to set up direct debit for 2 year fixed fee electricity contract with SSE for School Green streetlights and public toilets.**
- d) It was proposed by Cllr D Gregory and seconded by Cllr S Picken and **RESOLVED to APPROVE the transfer of £60,000 from Unity Trust current account to new savings account with Nationwide (Business Instant Access) account in order to protect savings under the Financial Services Compensation Scheme deposit guaranteed limit. This transfer will be authorised by Cllr D Fletcher and Cllr N Hignett.**
- e) It was proposed by Cllr D Gregory and seconded by Cllr J Pritchard and **RESOLVED to APPROVE the reimbursement of £200 to Cllr D Fletcher for the hiring of a skip for essential culvert clearance**
- f) It was proposed by Cllr J Pritchard and seconded by Cllr N Hignett and **RESOLVED to APPROVE the payment of £286.92 for finance training by SDH Accounting and to APPROVE a further budget of £250 for future finance training.**
- g) It was proposed by Cllr D Fletcher and seconded by Cllr S Picken and **RESOLVED to APPROVE the payment of £350 for play area and other general repairs around the parish**
- h) It was proposed by Cllr D Gregory and seconded by Cllr N Hignett and **RESOLVED to APPROVE the budget of £100 for a new monitor for use by the Clerk**

181.18 FEEDBACK FROM COMMUNITY HUB WORKING GROUP

Cllr D Fletcher gave a verbal update from the group. It was proposed by Cllr S Picken and seconded by Cllr J Pritchard and **RESOLVED to APPROVE a future meeting of all Parish Councillors to consider the costings and issues associated with the community hub in more detail.**

It was proposed by Cllr S Picken and seconded by Cllr J Pritchard and **RESOLVED to APPROVE a payment of £1000 by the Parish Council towards the cost of working with/seeking advice from Locality to form a Management Committee for the community hub building.**

It was **NOTED** that there are still outstanding highways issues associated with the Hall Bank development which are being monitored by Cllr N Hignett and Cllr R Evans.

182.18 PARISH COUNCIL TREE SURVEY – it was proposed by Cllr J Pritchard and seconded by Cllr N Hignett and **RESOLVED to APPROVE delegated powers to Cllr D Fletcher, Cllr N Lewis and Clerk to progress this matter and report back to the October parish council meeting.**

183.18 FIXED ASSET LIST - this was deferred until the October parish council meeting in order that Clerk could carry out some additional research.

184.18 ASTERLEY METHODIST CHAPEL - Cllr D Gregory reported that there was no update as yet. Any matters arising whilst Cllr D Gregory was away would be referred to Cllr D Fletcher .

185.18 ENVIRONMENTAL MAINTENANCE GRANTS – It was proposed by Cllr D Gregory and seconded by Cllr R Martinali and **RESOLVED to APPROVE match funding of £1500 from the parish council towards and application to this fund.** As the fund is not yet open for applications the matter was deferred to the October agenda.

186.18 BIRCH ROW – UNADOPTED LAND – It was proposed by Cllr J Pritchard and seconded by Cllr R Martinali and **RESOLVED to APPROVE Pontesbury Parish Council adopting this strip of land, providing Shropshire Council bring the site up to a good state of repair. Clerk was asked to write to Shropshire Council to explore how to progress the matter.**

187.18 PONTESBURY LIBRARY STEERING GROUP – A verbal update by Cllr D Fletcher and Cllr R Evans was received and **NOTED.**

188.18 COMPLAINTS POLICY/CHAIRMAN OF PLANNING EXPENSES POLICY -It was proposed by Cllr N Hignett and seconded by Cllr B Morris and **RESOLVED To adopt the two policies as seen.**

189.18 SALC TRAINING FOR CLERK

It was proposed by Cllr J Pritchard and seconded by Cllr N Hignett and **RESOLVED to APPROVE the cost of £65 for SALC training course CILCA UNIT 1.**

190.18 INSURANCE REVIEW/RENEWAL – It was proposed by Cllr J Pritchard and seconded by Cllr R Evans and **RESOLVED to APPROVE acceptance of recommendation by Came & Company to enter into a 3 year agreement with AXA insurance UK plc. and to put this in place before end of current insurance contract on 30 September. Clerk would work with Came & Company to look at an additional premium to cover equipment not currently insured and bring this back to October parish council meeting for a decision about whether or not to pay the additional premium.**

191.18 REMEMBRANCE SUNDAY – It was proposed by Cllr D Gregory and seconded by Cllr B Morris and **RESOLVED to APPROVE the donation of £50 to Royal British Legion Poppy Appeal for a wreath and for Cllr D Fletcher to lay the wreath on behalf of the Parish Council.**

192.18 TOWN AND PARISH COUNCIL FORUM - A verbal update was received from Cllr D Fletcher which included;

- Suspension of Community Led Road Safety – communities can still raise major concerns with local highways officers
- The review of Community Interest Levy will go before Shropshire Council cabinet in September. Local Place Plans will be finalised in November 2018.

193.18 CHAIRMAN’S COMMUNICATION AND CORRESPONDENCE

The following correspondence was received and **NOTED**.

From	Subject and summary information
SALC	<ul style="list-style-type: none"> • NALC Bulletin • Shropshire Council Discretionary Rate Relief policy review. • Statement of Licensing Policy 2019 – 2024 consultation by Shropshire Council • Planning Services Briefing Note – Managing Enforcement Enquiries – June, issued by Ian Kilby, Planning Services Manager, Shropshire Council. • Early Help Family Hubs Strategy – Shropshire Council, consultation closes 12 July
Police	<ul style="list-style-type: none"> • SNT newsletter for August 2018?
Resident	<ul style="list-style-type: none"> • Comments/complaints about Hall Bank development

194.18 CLERK’S REPORT

A verbal report from the Parish Clerk on outstanding matters, and action taken, since the last Council meeting was received and **NOTED**.

195.18 PARISH BUSINESS

The following was reported at the meeting and the Clerk was asked to report to the responsible bodies.

- i. Cllr N Hignett reported that he was still waiting for the report from Shropshire Council from the investigation about the flooding. Once the report was received there would be a further site visit with interested parties to propose a way forward.
- ii. Cllr D Gregory requested clarification about the situation with the trees on Linley Avenue and for an update for residents in the village newsletter.
- iii. There had been a broken bottle in the play area. Cllr D Fletcher wished to thank members of the community and parish councillors who work hard to keep this area clear.
- iv. The overgrown hedge alongside the Baptist church.
- v. Silted up drains down Main Rd, Bogey Lane and by Plough Garage
- vi. Road sign for Linley Avenue is broken
- vii. The safety railings around the Hare & Hound pub have been flattened for some time.

- viii. Parking alongside Connections is causing a reduction in visibility for motorists pulling out of Chapel st
- ix. Resident reported concerns about the speed of farm machinery in the village.
- x. Cllr D Fletcher stated (on behalf of a parish councillor not present at the meeting) that it was important to bring to the attention of the community that when there is vandalism in the village e.g the benches on School Green and the graffiti in the play area, it is public money being spent on repairs.

196.18 DATE AND TIME OF NEXT MEETING

7.30pm on 8th October 2018 at Mary Webb School, Pontesbury

The meeting ended at 9.12pm

Signed
Chair

Date