

PONTESBURY PARISH COUNCIL
Meeting of Council
Held at Mary Webb School & Science College
At 7.30pm on Monday 9th October 2017

PRESENT

Cllr D Fletcher (Chairman), Cllr J Pritchard (Vice-Chairman), Cllr R Evans, Cllr D Gregory, Cllr A Hodges, Cllr N Lewis, Cllr S Lockwood, Cllr B Morris and Cllr S Picken

IN ATTENDANCE: PCSO Joe Bradley

CLERK: Miss Kate Davies

Six members of the public were present.

178.17 CHAIRMAN'S WELCOME

Cllr D Fletcher welcomed everyone to the meeting.

179.17 APOLOGIES FOR ABSENCE

Cllr N Hignett – On holiday
Cllr D Ryder – Personal reasons
Cllr R Martinali – Personal reasons

180.17 DECLARATIONS OF INTEREST AND DISPENSATIONS

None

181.17 MINUTES OF COUNCIL

The minutes were submitted and circulated as read. It was proposed by Cllr B Morris and seconded by Cllr D Gregory and

RESOLVED that the minutes of the Council meeting held on 11th September 2017 be approved and signed as a correct record.

182.17 PUBLIC QUESTIONS AND COMMENTS

None

183.17 POLICE REPORT

PCSO Joe Bradley gave an overview of recent Police activities and answered questions from members.

Cllr R Evans gave a verbal report, which included information about an upcoming consultation on Shrewsbury's North West Relief Road and the launch of Shropshire Council's Economic Strategy. Shropshire Council's Local Plan review consultation documents will be considered by Cabinet on 18th October and will be available online prior to this meeting. There had been discussions at the Police Crime Panel meeting about changes to the signage for Community Speed watches and an update was given on the Police Crime Commissioner's plan to take over governance of the Fire and Rescue Service and a motion had been passed to ask him to withdraw these proposals. Shropshire Council will be publishing its Finance Strategy shortly.

The minutes from planning committee meetings held on 4th September 2017 were received and **ADOPTED**.

Cllr A Hodges, Chairman of the Planning Committee, gave a verbal update which included information on recent planning applications and decisions. The meeting was given a verbal report on the recent Neighbourhood Plan training which Cllr A Hodges, Cllr D Fletcher and the Clerk had attended.

A report about the pre-application consultation from Shropshire Homes at the recent Planning Committee meeting was circulated with the agenda papers. The main details of the proposals were considered and it was noted that Shropshire Homes had offered to build a community hub as part of the new proposed site. The meeting was advised that a public awareness event had been organised with Shropshire Homes. There was a discussion about the proposals and it was agreed that it was important to raise concerns about the changes to site access at pre-application stage to allow Shropshire Homes to consider this before an application is submitted.

RESOLVED that the Clerk should write to Shropshire Homes to advise them that the Parish Council welcomes the proposal to build the Community Hub and the informal comments made by the Planning Committee were supported by the full Council but members of the full Parish Council also expressed concern about the proposal to have only one access in and out of the residential element of the development at the bottom of Hall Bank, rather than two as per the outline. The separate access to the non-residential elements is supported, but the Parish Council anticipates strong community concern/comment about reducing the access to the houses to one two way access, particularly because this is the access at the bottom of Hall Bank.

The meeting was advised that a number of people had come forward interested in the vacancies following an article in the newsletter.

RESOLVED to invite them to the next meeting.

188.17 STATUTORY BUSINESS/FINANCE

a) Receipts

- i. Newsletter advert receipts - **£643.34**

NOTED

b) Payments for Approval

It was proposed by Cllr R Evans and seconded by Cllr B Morris and:

RESOLVED: That the below payments are APPROVED for payment and the bank signatories INSTRUCTED to sign the Cheques.

- i. Pontesbury Public Hall-Room Hire - £42.00 – Chq no 2871
- ii. Greenfingers Landscape Ltd -Ground maintenance - £462.80 – Chq no 2872
- iii. Highline Electrical Ltd-Street light maintenance - £234.60 – Chq no 2873
- iv. Creative Digital Printing-Newsletter printing - £650.00 – Chq no 2874
- v. Shropshire Council-Street light energy costs Q1 & Q2 - £3,036.48 – Chq no 2875
- vi. RH Cambidge (Storage) Ltd-Photocopying costs - £5.62 – Chq no 2876
- vii. Tony Bishton-Horticultural Maintenance - Balance for 16-17 season - £350.00 – Chq no 2877
- viii. Mazars - External Audit fee - £390.00 – Chq no 2878
- ix. Mrs C Lawrie - Newsletter editorial/website costs April to September 2017 and expenses -£1,392.30 – Chq no 2879
- x. Mrs DM Hughes - Bus shelter cleaning - Jul to Sept 2017 - £85.00 – Chq no 2880
- xi. WG Manley - Bus shelter cleaning - Jul to Sept 2017 - £170.00 – Chq no 2881
- xii. Mrs J Sandells - Bus shelter cleaning - Jul to Sept 2017 - £170.00 – Chq no 2882
- xiii. K Davies - Parish Clerk-Salary for October 2017 - payable 31/10/17- £1,381.70 – Chq no 2883

189.17 COMPLETION OF EXTERNAL AUDIT FOR 2015/16

The Clerk advised that the external auditor had completed the audit and they have confirmed that on the basis of their review of the annual return, in their opinion, the information in the annual return is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

It was proposed by Cllr R Evans and seconded by Cllr S Lockwood and:

RESOLVED to NOTE this report.

190.17 TRAINING

Cllr S Lockwood's attendance on Councillor training course was NOTED and it was proposed by Cllr R Evans and seconded by Cllr J Pritchard and:

RESOLVED to APPROVE payment of the invoice from SALC for £65.00 – Chq no 2884

191.17 POLES COPPICE

The Parish Council considered the request from Shropshire Council to enter into a funding agreement to assist in the provision of Countryside Management Services at Poles Coppice.

RESOLVED to defer this matter to November's meeting when the Shropshire Council Officer would be present.

192.17 SHROPSHIRE ROAD SAFETY POLICY

A draft community concern submission based on the previous year, which had been circulated with the agenda, was considered together with letters from local residents. It was noted that a request to extend the 30mph through Cruckton and restrict HGVs had previously been included for consideration and was on the draft submission. It was suggested that the hedge at Cruckton could be replaced with a wire fence and Cllr A Hodges was asked to speak to the land owner.

RESOLVED to submit the circulated draft community concern locations and include the following additional concerns:

- i. **Include suggestion from Plealey resident that the road from Plealey to Halston Cottages be made one way downhill for its entire length to a point immediately before and adjacent to the entrance to Spring Lea fisheries.**

193.17 SHROPSHIRE COUNCIL DRAFT PARKING STRATEGY

A draft response was considered and it was proposed by Cllr J Pritchard and seconded by Cllr R Evans and:

RESOLVED to approve the draft with an additional comment about the need to retain the provision to park for 15 minutes to pop to the shop without buying a ticket.

194.17 TOP ROAD, PONTESBURY

The meeting was advised that there had been a number of complaints received about condition of Top Road which is a BOAT (Byway open to all Traffic). The response from Shropshire Council to a request to repair the road was considered.

RESOLVED that the Clerk should liaise with Cllr Nick Hignett and include an article advising residents of the situation in December's newsletter.

195.17 INVITE TO JOIN THE SHROPSHIRE HILLS AONB PARTNERSHIP

The Parish Council was asked to support an application from Cllr J Pritchard to join the Shropshire Hills AONB Partnership. It was proposed by Cllr D Gregory and seconded by Cllr R Evans and:

RESOLVED to support Cllr J Pritchard's application.

196.17 SALC CONFERENCE & AGM

RESOLVED that Cllr D Fletcher would attend the event on **Saturday 28 October, 10am** at Shirehall.

197.17 REPORTS

- i. **Pontesbury Library Steering Group** - A verbal update was received from Cllr D Fletcher and Cllr R Evans
- ii. **Local Joint Committee Planning Meeting** – a verbal report was received from Cllr J Pritchard
- iii. **Town and Parish Council Forum Meeting** – a verbal report was received from Cllr D Fletcher & the Clerk
- iv. **Shropshire Council Economic Strategy Meeting** – a verbal report was received from Cllr D Fletcher and Cllr S Lockwood

198.17 CHAIRMAN’S COMMUNICATION AND CORRESPONDENCE

From	Subject and summary information
Shropshire RCC	Details of Good Neighbours Event – 9/11/17
SALC	NALC bulletins
Shropshire Council	Alterations to Electoral Registers
Countryside Alliance	Information about the nomination process for Countryside Alliance awards (emailed to Cllrs 11/9)
SALC	Information Bulletin September 2017 (emailed to Cllrs 18/9)
Shropshire Council	Five year Housing Land Supply Statement published 11/9/17
NALC	Grants and funding bulletin
Shropshire Council	Advice that SC/00289/17 Land at St Anne’s Church, Lea Cross Tree Preservation Order 2017 was confirmed on 12/9/17 (emailed to Councillors 13/9)
Stiperstones & Corndon Hill Country Landscape Partnership Scheme	Invitation to celebration event to share the Scheme’s achievements and to thank all who have been involved over the last five years -17 th October 10am – 4.30pm at Norbury Village Hall and Newsletter (emailed to Cllrs 13/9)
Shropshire Voluntary & Community Sector Assembly	Invite to event - Welfare Reform – The Big Debate 2 – 4/10/17 9am-12pm at Shirehall (emailed to Councillors 18/9)

199.17 CLERK’S REPORT

A report from the Parish Clerk on outstanding matters, and action taken, since the last Council meeting was received and **NOTED**.

200.17 PARISH BUSINESS

The following was reported at the meeting and the Clerk was asked to report to the responsible bodies.

- i. The cover on one of street lights on School Green is lopsided.
- ii. On the Cruckmeole to Cruckton Road, approximately 30m on the Cruckton side of bridge; the road surface is badly breaking up.
- iii. On the Habberley Road driving out of Pontesbury, approximately 1/4 mile beyond Poplars Farm on the LHS (just outside of Pontesbury) there are lots of potholes which drivers have to avoid.
- iv. There are a number of livery stables in Habberley so there is regular use of the lanes by horse riders. The Parish Council would like more horse warning signs.

201.17 DATE AND TIME OF NEXT MEETING

7.30pm on 13th November 2017 at Mary Webb School and Science College.

The meeting ended at 8.55pm

Signed
Chair

Date