

PONTESBURY PARISH COUNCIL
Meeting of Council
Held at Mary Webb School
At 7.30pm on Monday 12th November 2018

PRESENT

Cllr D Fletcher (Chairman), Cllr J Pritchard (Vice-Chairman), Cllr R Evans, Cllr N Hignett, Cllr A Hodges, Cllr R Martinali, Cllr S Picken, Cllr C Sandells, Cllr B Morris, Cllr S Lockwood, Cllr N Lewis, Cllr P Heywood, Cllr D Gregory and Cllr C Robinson

IN ATTENDANCE: None

CLERK: Debbie Marais

Before the meeting began Cllr D Fletcher wished to minute on behalf of Pontesbury Parish Council, with great sadness, that many Councillors had attended the funeral of Cllr D Ryder on Friday 9 November. Clerk was asked to write to Mrs H Ryder expressing the council's deepest sympathy and regret, and also to give thanks for the considerable contribution Cllr D Ryder made to the work of Pontesbury Parish Council over many years.

Three members of the public were present.

220.18 APOLOGIES FOR ABSENCE

None

221.18 DECLARATIONS OF INTEREST AND DISPENSATIONS

None

222.18 MINUTES OF COUNCIL

The minutes were submitted and circulated as read.

Amendments under 205.18 b)

Revised total payments of £6575.47

It was proposed by Cllr J Pritchard and seconded by Cllr S Picken and **RESOLVED that the minutes of the Council meeting, held on 8th October 2018, with the above amendments, be approved and signed as a correct record.**

223.18 PUBLIC QUESTIONS AND COMMENTS

Mr R Jones asked who would be covering the vacant parish council ward. Cllr D Fletcher stated that the notice of vacancy would be on parish council noticeboards and website from 12th November and that until the vacancy was filled, residents should contact Cllr D Fletcher or Clerk with any concerns.

224.18 POLES COPPICE

Cllr D Fletcher thanked Edward Andrews from Shropshire Council for attending the meeting. A verbal report from Mr Andrews on the work at Poles Coppice which had been carried out during the year and a new five year management plan for the site was received and **NOTED**. The latter would be circulated to all councillors and a site visit with Mr Andrews would take place in December. Cllr D Fletcher also wished to thank the P3 group who had offered to help with practical work at the site. It was **RESOLVED to add a request from Shropshire Council, for future funding by Pontesbury Parish Council towards the site, to the December meeting agenda.**

225.18 POLICE MATTERS

The SNT newsletter for September and October had been emailed to all councillors and was **NOTED**. Cllr D Fletcher wished to thank PC Ross Cookson and PCSO Joe Bradley, on behalf

of Pontesbury Parish Council for their prompt responses and willingness to help with parish matters. A request was made for one of the policing team to attend a meeting at some point as councillors wished to keep in touch with the local team and a request was made to have the Rural Watch scheme reinstated.

226.18 SHROPSHIRE COUNCIL MEMBER REPORT

Cllr R Evans gave a verbal report to the parish council covering the following items.

- Members of the Community Enablement Team have been given notice of potential Severance and a 45 day consultation period has commenced.
- There has been much discussion about how Community Infrastructure Levy monies be used. Using the monies to satisfy county priority needs has been challenged by Town and Parish Councils. There had been a motion at the SALC AGM to consult Town and Parish Councils about any proposed changes.
- Shrewsbury Big Town Plan has been published and will be updated annually
- Due to additional pressures on Shropshire Councils Budget it is proposed that four million pounds is cut from the public health budget This proposal will go before Shropshire Council scrutiny committee
- Shropshire Council would be encouraging all staff to work from home from on the last Friday of every month beginning November.
- The updated Local Plan proposals are due to be published at the end of November. The consultation on them will then start and is due to finish at the at the end of January 2019.

227.18 PLANNING COMMITTEE

The minutes from planning committee meeting held on 1st October 2018 were received and **ADOPTED**. Cllr A Hodges, Chairman of the Planning Committee, gave a verbal update including an update on the preferred sites promoted as part of the Shropshire Local Plan review. The consultation response from Pontesbury Parish Council would be formulated at the next Planning Committee meeting in December.

228.18 STATUTORY BUSINESS/FINANCE

a) Receipts

- i. Newsletter advert receipts - **£464.70**
- ii. Savings account interest - **£21.70**

NOTED

b) Payments for Approval

It was proposed by Cllr D Gregory and seconded by Cllr S Picken and:

RESOLVED: That the below payments are APPROVED for payment and the bank signatories INSTRUCTED to sign the Cheques/authorise online bank payments.

Supplier/Payee	Service	Net	VAT	Gross	Payment
Evelyn Griffiths	Public toilets cleaning & cleaning materials - October 2018	182.40	0.00	182.40	B/P70
Greenfingers Landscape Ltd	Ground maintenance October 2018	185.42	37.08	222.50	B/P71
Parish Clerk	Expenses - 8 October - 11 November 2018	194.75	0.00	194.75	B/P72
Parish Clerk	Salary for November 2018 (payable 20/11/18)	1355.83	0.00	1,355.83	B/P73
Shropshire Council	Pension payment October 2018	423.22	0.00	423.22	B/P74

SDH Accounting	Finance training and mentoring	105.96	0.00	105.96	B/P75
Highline Electrical Ltd.	Maintenance for Oct 18	618.00	123.60	741.60	B/P76
SLCC - Shropshire Branch	SLCC training day 21/11/18	20.00	0.00	20.00	B/P77
Creative Digital	November newsletter	330.00	0.00	330.00	B/P78
Shropshire Council	Joint energy costs Q2 2018/19	1393.97	278.79	1,672.76	B/P 79
Pontesbury Sports Association	Grant for CCTV system updating	750.00	0.00	750.00	B/P80
LexisNexis	ArnoldBaker Local Council Administration	110.99	0.00	110.99	B/P81
Tony Bishton	Oct 18 - May 19 Flower bed maintenance and planting	500.00	0.00	500.00	300018
Pontesbury Public Hall	Room Hire 3/9/18 and 1/10/18	28.00	0.00	28.00	300019
npower	Electricity for School green streetlights 20/07/18 - 29/10/18	192.14	9.61	201.75	300020
	Total			6,839.76	

- c) It was proposed by Cllr J Pritchard and seconded by Cllr N Hignett and: **RESOLVED to APPROVE purchase of new updated 11th ed. Of Arnold Baker Local Council Administration at a cost of £110.99**
- d) It was proposed by Cllr J Pritchard and seconded by Cllr P Heywood and **RESOLVED to APPROVE SALC training fee of £65 for CiLCA Unit 2 for Clerk .**
- e) It was proposed by Cllr J Pritchard and seconded by Cllr R Martinali and **RESOLVED to APPROVE fee of £20 for SLCC training day for Clerk .**
- f) It was **RESOLVED to defer the matter of a bench in Cruckmeole. Cllr A Hodges was asked to report to the December meeting with information about size and siting of the proposed bench.**
- g) It was proposed by Cllr J Pritchard and seconded by Cllr B Morris and **RESOLVED to APPROVE a grant of £100 for 2018-10 and £100 for 2019-20 towards the running of Pontesbury Broadplace.**
- h) It was proposed by Cllr N Hignett and seconded by Cllr N Lewis and **RESOLVED to APPROVE a payment of £30 to reinstate Pontesbury.info website for 1year. This website would be reviewed along with the parish council website in summer 2019.**

229.18 COMMUNITY HUB WORKING GROUP – a verbal update was received from Cllr D Fletcher and **NOTED.** It was proposed by Cllr R Martinali and seconded by Cllr R Evans and **RESOLVED to approve the Community Hub Action Plan as laid out below;**

- **To continue to delegate powers to the Community Hub Working Group to take the discussions with relevant parties forward, on behalf of Pontesbury Parish Council. The Working Group will report back to full council on a monthly basis**
- **To use the £10,000 earmarked in the 2018-19 budget towards fit-out costs for the building**
- **To add an additional £8,000 to the precept in 2019-20 for annual running costs of the building**
- **To add an additional £5,000 to the precept in 2019-20 for staffing costs to**

manage the day to day use, care-taking and development of the building

- To continue to review the financial commitment by Pontesbury Parish Council as more detailed costings emerge

230.18 PARISH COUNCIL TREE SURVEY - this was deferred until the December parish council meeting in order to gain a second quote for a tree inspection and to clarify insurance specifications for a survey.

231.18 HALL BANK UPDATE

Cllr D Fletcher gave a verbal report on the work carried out to date, which was **NOTED**. Clerk was asked to write to Pam Weston of Shropshire Homes to express the council's thanks for the co-ordination of work done and excellent communication with the parish council. It was **RESOLVED to call a meeting as soon as possible with Gemma Lawley (Shropshire Council) to express the wish for streetlighting on the Hall Bank estate in keeping with other estates in Pontesbury. The meeting would be attended by Cllr N Hignett, Cllr R Evans, Cllr A Hodges, Cllr D Fletcher and Clerk.**

232.18 AREA OF OUTSTANDING NATURAL BEAUTY – NATIONAL CONSULTATION. It was **RESOLVED to delegate authority to Planning Committee to formulate a parish council response and to report recommendations to December meeting.**

233.18 ENVIRONMENTAL MAINTENANCE GRANTS – As the fund is not yet open for applications the matter was deferred to the December agenda.

234.18 BIRCH ROW – UNADOPTED LAND – Clerk had not had a response yet from Steve Brown from Shropshire Council Highways department.

235.18 PENSIONS POLICY – This was deferred until the December meeting in order that the Clerk seek advice from Shropshire Council pensions department.

236.18 CHAIRMAN'S COMMUNICATION AND CORRESPONDENCE

The following correspondence was received and **NOTED**.

From	Subject and summary information
SALC	<ul style="list-style-type: none">• Community Enablement Team update• Cabinet papers for 7th November meeting• Results from Police Commissioner's Town & Parish Council's survey• NALC November bulletin• Invitation to Citizen's Advice Bureau AGM 28/11/18• SALC AGM papers• Invitation to Economic Growth event 14/11/18• Invitation to Town & Parish Council Forum 29/11/18
Police	<ul style="list-style-type: none">• Newsletter from John Campion
Sports Association	<ul style="list-style-type: none">• Thank you for grant towards CCTV/alarm system for pavilion

237.18 CLERK'S REPORT

A verbal report from the Parish Clerk on outstanding matters, and action taken, since the last Council meeting was received and **NOTED**.

238.18 PARISH BUSINESS

The following was reported at the meeting and the Clerk was asked to report to the responsible bodies.

- i. Chapel St layby – residents were requesting a ‘Residents Only’ sign. Clerk would put a request to keep the lay-by clear, in the parish newsletter
- ii. Cllr Picken requested that the War Memorial be cleaned. Cllr D Gregory suggested that there may be grants available for this purpose. Cllr D Fletcher would obtain a quote.
- iii. Cllr C Sandells reported some unsafe trees by Cruckton bridge
- iv. Cllr N Hignett gave a verbal update about the trees on Linley Avenue. He would request permission for Pontesbury Parish Council to remove the trees themselves.

219.18 DATE AND TIME OF NEXT MEETING

7.30pm on 10th December 2018 at Mary Webb School, Pontesbury

The meeting ended at 8.55pm

Signed
Chair

Date