

PONTESBURY PARISH COUNCIL
Meeting of Council
Held at Mary Webb School
At 7.30pm on Monday 14th January 2019

PRESENT

Cllr D Fletcher (Chairman), Cllr J Pritchard (Vice-Chairman), Cllr R Evans, Cllr N Hignett, Cllr A Hodges, Cllr R Martinali, Cllr C Sandells, Cllr S Lockwood, Cllr P Heywood, Cllr D Gregory, Cllr N Lewis and Cllr C Robinson

IN ATTENDANCE: None

CLERK: Debbie Marais

Before the meeting began Cllr D Fletcher wished to minute on behalf of Pontesbury Parish Council, with great sadness, the sudden death of Cllr Sue Picken. Clerk was asked to write to Mr Roy Picken expressing the council's deepest sympathy and regret, and also to give thanks for the considerable contribution Cllr S Picken made to the work of Pontesbury Parish Council and the wider community over many years.

Two members of the public were present.

264.18 APOLOGIES FOR ABSENCE

Cllr B Morris

265.18 DECLARATIONS OF INTEREST AND DISPENSATIONS

None

266.18 PUBLIC QUESTIONS AND COMMENTS

Mr R Jones asked if the Silent Soldier Silhouette could be relocated inside St George's Church to avoid further deterioration and possible vandalism. This item will be discussed later on the agenda.

Mr R Jones also asked if the Hare & Hounds at Cruckton could be taken into public ownership. This item will be discussed later on the agenda.

Mr D Jones asked if the Parish Council would consider putting additional dog waste bins on the cycleway between Pontesbury and Minsterley. This matter is also covered in Chairman's Correspondence on the agenda.

267.18 MINUTES OF COUNCIL

The minutes were submitted and circulated as read. It was proposed by Cllr D Gregory and seconded by Cllr R Martinali **RESOLVED that the minutes of the Council meeting, held on 10th December 2018, be approved and signed as a correct record.**

268.18 POLICE MATTERS

The latest SNT newsletter had been circulated to all councillors. Cllr D Fletcher had been concerned in the rise in incidents and had contacted the local team. The response was that a number of incidents recorded are related to a single domestic incident and an expected rise in traffic incidents at this time of year. There still remains a relatively low level of anti-social behaviour in the parish.

Cllr D Gregory wished to raise the issue of the recent vandalism at the cricket pavilion. Clerk was asked to email the local policing team and ask them to increase their patrol in this area.

269.18 SHROPSHIRE COUNCIL MEMBER REPORT

Cllr R Evans gave a verbal report to the parish council covering the following items.

- Place Plans – discussions continue. Parish Councils should be contacted in Spring 2019
- There is a consultation about the removal of 'Bring Back' sites by Shropshire Council, running until 25/1/19. Removing all sites would result in a saving of £230,000
- A consultation on Shropshire Council budget is running from 7/1/19-18/2/19
- Cllr R Evans encouraged Parish Councillors to examine the areas that Shropshire Council have identified savings of £18.5m from, these include;
 - i) Public health advice (including sexual health advice)
 - ii) Reuse & Recycling
 - iii) Withdrawing concessionary fares on Park & Ride services
 - iv) Children passenger services
- Cruckton Children's Home – the care side of the school has had its licence suspended. It will continue to operate as a day school.

270.18 PLANNING COMMITTEE

i) The minutes from planning committee meeting held on 3rd December 2018 and 7th January 2019 were received and **ADOPTED**.

ii) Cllr A Hodges, Chairman of the Planning Committee, gave a verbal update which was **NOTED**. The main application on the agenda was for 18 starter homes off Mount Close. The Parish Council Planning Committee had strongly opposed this application as they had the previous application on this site. They felt that the proposed development was still unsustainable and had grave concerns at the impact on local infrastructure especially flood prevention and sewage disposal.

iii) **PRE-APPLICATION PROCEDURE**. It was proposed by Cllr J Pritchard and seconded by Cllr A Hodges and **RESOLVED to adopt the draft proposal with two minor amendments as recommended by the Planning Committee on 7/1/19**.

iv) **PROCEDURE FOR LATE PLANNING APPLICATIONS RECEIVED AFTER AGENDA PUBLISHED**. It was proposed by Cllr N Lewis and seconded by Cllr N Hignett and **RESOLVED to adopt the draft procedure as recommended by the Planning Committee on 7/1/19**.

v) **STREETNAME SUGGESTIONS FOR HALL BANK DEVELOPMENT**. It was proposed by Cllr A Hodges and seconded by Cllr J Pritchard and **RESOLVED to make the following suggestions to Shropshire Council;**

- Main thoroughfare to be named Ernest Wray Drive
- Cul de sacs to be named Boundary Way, Wicket Avenue and Chitty Close.

271.18 SHROPSHIRE LOCAL PLAN REVIEW

It was proposed by Cllr D Fletcher and seconded by Cllr S Lockwood and **RESOLVED that the Clerk submit the response on behalf of Pontesbury Parish Council as recommended by the Planning Committee**.

272.18 STATUTORY BUSINESS/FINANCE

An amendment to Receipts and Payments at 10 December 2018 meeting was **NOTED**. It was proposed by Cllr D Gregory and seconded by Cllr N Hignett and **RESOLVED that Cllr D Fletcher sign amended list as true record**.

a) Receipts

- i. Newsletter advert receipts - **£453.45**

- ii. Unity Savings Account interest **£25.23**
- iii. Nationwide Savings Account interest - **£30.60**

NOTED

b) Payments for Approval

It was proposed by Cllr J Pritchard and seconded by Cllr N Hignett and: **RESOLVED That the below payments are APPROVED for payment and the bank signatories INSTRUCTED to sign the Cheques/authorise online bank payments**

Supplier	Service	Net	Vat	Gross	Payment
Unity Bank	Bank charges	18.00	0.00	18.00	DD
Wood Matters	Remove and tidy Elm Tree at play area - agreed 10/12/18 meeting	150.00	0.00	150.00	B/P96
Evelyn Griffiths	Public toilets cleaning - December 2018	180.00	0.00	180.00	B/P97
Greenfingers Landscape Ltd	Ground maintenance December 2018	185.42	37.08	222.50	B/P98
Parish Clerk	Expenses - 10 December 2018 - 13 January 2019	126.95	0.00	126.95	B/P99
Parish Clerk	Salary for January 2019 (payable 20/1/19)	1355.83	0.00	1,355.83	B/P100
Highline Electrical Ltd.	Maintenance/repairs for December 2018	494.50	98.90	593.40	B/P101
Shropshire Council	Pension payment for Clerk January 2019	423.22	0.00	423.22	B/P102
Creative Digital	January newsletter	330.00	0.00	330.00	B/P103
J Sandells	Bus shelter cleaning Oct-Dec 2018	170.00	0.00	170.00	B/P104
Came & Company	Increased Pontesbury Parish Council insurance premium for key person cover Agreed at 10/12/18 meeting	67.43	0.00	67.43	B/P105
Pontesbury Public Hall	Room Hire for meetings 3,4,6 December 2018	42.00	0.00	42.00	300023
Mrs D M Hughes	Bus shelter cleaning Oct-Dec 2018	85.00	0.00	85.00	300024
Mr W G Manley	Bus shelter cleaning Oct-Dec 2018	170.00	0.00	170.00	300025
	Payments - Agenda Items				
SLCC	Item 9.7 SLCC membership 2019	196.00	0.00	196.00	B/P 106
	Total			3,962.33	

- c) It was proposed by Cllr J Pritchard and seconded by Cllr N Hignett and: **RESOLVED to delegate a budget of £350 plus fitting costs to Clerk/Cruckton Councillors to arrange purchase of a bench for Cruckmeole bus stop.**
- d) It was proposed by Cllr J Pritchard and seconded by Cllr N Hignett and **RESOLVED to APPROVE budget monitoring report for Quarter 3 2018-19 as prepared by Clerk.**

- e) It was proposed by Cllr P Heywood and seconded by Cllr S Lockwood and **RESOLVED to APPROVE the bank reconciliations (for all accounts) for Quarter 3 2018-19.** It was **NOTED that these had been checked against original bank statements by Cllr P Heywood. A discrepancy of £6 was NOTED.**
- f) The matter of improvements to the bin in the play area was deferred for Cllr D Fletcher to investigate getting new parts made.
- g) It was proposed by Cllr D Gregory and seconded by Cllr N Hignett and **RESOLVED to APPROVE a payment of £196 for 2019 SLCC membership for Clerk.**
- h) **FINANCIAL BUDGET FOR 2019-20.** The Clerk presented members with an outline of expected expenditure for 2019/2020 which was reviewed, including expenditure for the current and previous financial years. A budget recommendation prepared by the Finance and General Purposes Committee at the meeting on the 6th December 2018 was considered.

Following a discussion it was proposed by Cllr S Lockwood and seconded by Cllr J Pritchard and unanimously:

RESOLVED to approve the budget as circulated with the agenda and levy a precept of £80,000.

273.18 CASUAL VACANCY NOTICE – a verbal update was received from Clerk and **NOTED.** The closing date for applications to be co-opted is 1 February 2019. Three candidates have applied to date. Clerk will circulate procedures for co-option before the 11 February 2019 meeting where a vote to co-opt will take place.

274.18 PENSION DISCRETIONS POLICY – Deferred until future meeting

275.18 FLOODING IN PONTESBURY

A verbal update on a meeting with Shropshire Council Highways department, WSP and Parish Councillors was received from Cllr N Hignett and **NOTED.** The meeting was to discuss improvements to the road junctions associated with the Hall Bank development. WSP will prepare recommendations for changes to be made to increase the safety of drivers and pedestrians at the junction with Minsterley Road/Main Road in the first instance. The WSP representative attending would liaise with his colleagues dealing with the report giving recommendations to alleviate flooding in the area. Highways staff would prepare an interim report for Pontesbury Parish Council giving timescales for improvements to the junction and funding requirements

276.18 COMMUNITY HUB BUILDING

Cllr D Fletcher gave a verbal report which included;

- i) The report from Shropshire Library Service to Shropshire Council cabinet meeting in January has been postponed to later in spring 2019.
- ii) Gemma Lawley from Shropshire Council Highways is investigating the matter of streetlighting being installed on the Hall Bank development.

The verbal report was **NOTED.**

277.18 BIRCH ROW UNADOPTED LAND.

Cllr D Fletcher gave a verbal update, following a meeting with Shropshire Council Highways who were investigating the matter on behalf of Pontesbury Parish Council, which was **NOTED**.

278.18 SILENT SOLDIER SILHOUETTE

It was proposed by Cllr D Gregory and seconded by Cllr N Lewis and **RESOLVED to leave the silhouette in its current position and review this matter if anything happens to it or its condition deteriorates, in which case an alternative siting would be considered.** Cllr D Fletcher would ask Mr G Manley if he would be happy to maintain the planting around the silhouette.

279.18 TREES ON LINLEY AVENUE

Cllr N Hignett gave a verbal update;

Shropshire Council would not grant permission to remove trees that are in a healthy condition. SC Highways will not fund any parking restrictions on the green.

This verbal update was **NOTED**.

Cllr D Fletcher wished to record his thanks for all the work Cllr N Hignett has put into trying to resolve this situation. Cllr N Hignett would report back to residents and would investigate pruning the trees rather than removing them.

280.18 SCOPE TEXTILE BIN

It was **RESOLVED to support a textile bin for the parish in principle. The matter was deferred to the February meeting to look at potential sites.**

281.18 HARE & HOUNDS CRUCKTON

A verbal report was received from the Clerk that Shropshire Council Public Protection team had carried out a site visit and the owner had made the site secure. There was little more that Public Protection could do. This report was **NOTED**.

Cllr R Evans would refer the matter to Shropshire Council planning team.

282.18 WAR MEMORIAL

Cllr D Fletcher gave a verbal update that there were a number of options for improvements to the war memorial, which was **NOTED**. Clerk would ask for suggestions from the local residents in the February village newsletter.

283.18 CHAIRMAN'S COMMUNICATION AND CORRESPONDENCE

The following correspondence was received and **NOTED**.

From	Subject and summary information
SALC	<ul style="list-style-type: none">• Future Fit media release.• NALC December and January bulletin• Shropshire Council Bring Bank consultation
Police	<ul style="list-style-type: none">• SNT newsletter for November and December• John Campion – budget consultation (closing date 20/1/19)
Shropshire Homes	<ul style="list-style-type: none">• Request for permission from Pontesbury Parish Council for easement across play area for off-site foul sewer and electricity cable
Rural Services	<ul style="list-style-type: none">• January rural bulletin
Pontesbury resident	<ul style="list-style-type: none">• Request for dog waste bins at either end of the Pontesbury to Minsterley public path

- a) Clerk raised two additional items of correspondence received since agenda published.

- i) Shropshire Homes had requested permission for an easement for foul sewer. Cllr D Fletcher, Cllr N Lewis would meet with Shropshire Homes to look at the location and investigate reinstatement measures.
- ii) The Editor for the village newsletter had referred a request for a monthly column on wider issues that residents may be interested in. It was re-iterated that the newsletter was for local news and information

284.18 CLERK'S REPORT

A verbal report from the Parish Clerk on outstanding matters, and action taken, since the last Council meeting was received and **NOTED**.

285.18 PARISH BUSINESS

The following was reported at the meeting and the Clerk was asked to report to the responsible bodies.

- i. Fly tipping of a fridge on Hinton Lane
- ii. Renewing hard core on the old railway lane past the play area
- iii. Bridleway sign on Church Cottages, Cruckton is rotten
- iv. Scaffold poles on the grass verges at Cruckmeole
- v. Bushes around the streetlight on Chapel St. Cllr N Hignett would speak to owners
- vi. Potholes on Pound Lane
- vii. Deliveries for the Hall Bank development blocking the pavement so that residents were forced to walk in the road
- viii. Residents complaining about the amount of mud on Hall Bank

286.18 DATE AND TIME OF NEXT MEETING

7.30pm on 11th February 2019 at Mary Webb School, Pontesbury
 The meeting ended at 9.18pm

Signed
Chair

Date