

**PONTESBURY PARISH COUNCIL**  
**Extraordinary Meeting of Council**  
**Held at The Pavilion**  
**At 6.30pm on Monday 23 March 2020**

**PRESENT**

Cllr D Fletcher (Chairman), Cllr N Hignett, Cllr R Evans, Cllr P Bradbury, Cllr D Jones and Cllr P Heywood

**IN ATTENDANCE:** None

**CLERK:** Debbie Marais

**No members of the public were present.**

**246.19 APOLOGIES FOR ABSENCE** - Cllr A Hodges, Cllr S Lockwood, Cllr C Robinson, Cllr J Pritchard and Cllr N Lewis

**247.19 DISPENSATIONS FOR ABSENCE** – it was **RESOLVED** that for all future parish meetings, Under Section 85 LGA 1972, reasons for absence are approved for all Pontesbury Parish Councillors (Cllrs D Fletcher, J Pritchard, N Hignett, R Evans, D Gregory, P Heywood, A Hodges, C Robinson, C Sandells, R Martinali, N Lewis, S Lockwood, B Morris, D Jones and P Bradbury) for one year or until such time as the Government confirm that COVID-19 has been contained and that it is safe to hold public meetings.

**248.19 DECLARATIONS OF INTEREST AND DISPENSATIONS** - None

**249.19 PUBLIC QUESTIONS AND COMMENTS** - None

**250.19 COUNCIL'S SCHEME OF DELEGATION** – In view of developments relating to COVID-19 the National Association of Local Councils have recommended that local councils consider what actions might help mitigate any risks to the council including;

- Reviewing its Scheme of Delegation to ensure it is fit for purpose and would ensure minimal disruption to the work of the Council if Councillors are not able to attend meetings and committees. Certain decisions may be delegated to the **Clerk/RFO (Locum Clerk/RFO)**, in consultation with the Chairman and Vice-Chairman, as a contingency plan in case council meetings are postponed due to the coronavirus
- Reviewing critical functions or services and consider how these would continue in the case of staff absence
- Signposting local residents with queries about coronavirus, to information from Government

It was **NOTED** that it is lawful for the Clerk to spend against specific items in the parish council budget headings that have been identified in the budget when the precept is set. Any such payments will be reported the council at the next ordinary meeting.

It was proposed by Cllr R Evans and seconded by Cllr D Fletcher and **RESOLVED to APPROVE THE FOLLOWING;**

