

PONTESBURY PARISH COUNCIL
Meeting of Council
Held via zoom video conference
At 7pm on Monday 11 January 2021

PRESENT

Cllr D Fletcher (Chairman), Cllr N Hignett, Cllr R Evans, Cllr A Hodges, Cllr N Lewis, Cllr S Lockwood, Cllr D Gregory, Cllr D Jones, Cllr R Martinali, Cllr C Sandells, Cllr C Robinson, Cllr P Bradbury and Cllr P Heywood

IN ATTENDANCE: One member of public

CLERK: Debbie Marais

93.20 APOLOGIES FOR ABSENCE - Cllr B Morris, Cllr J Pritchard,

94.20 DECLARATIONS OF INTEREST AND DISPENSATIONS - None

95.20 PUBLIC QUESTIONS AND COMMENTS None.

96.20 MINUTES OF COUNCIL - The minutes were submitted and circulated as read. It was proposed by Cllr N Hignett and seconded by Cllr P Bradbury and **RESOLVED that the minutes of the Full Parish Council meeting held on 14th December 2020, be approved and signed as a correct record.**

97.20 SHROPSHIRE COUNCIL REPORT

Cllr N Hignett gave a verbal report which was **NOTED** including:

-Update on COVID-19 positive cases which are rising and SC have urged all residents to play their part in bringing infection rates down by complying with government guidelines. Telford International Centre has been confirmed as a 'mass vaccination centre'

-Climate emergency - Shropshire Council has approved a new corporate climate emergency strategy and action plan for 2021. Six main themes have been identified, to provide a Pathway to reach net-zero carbon by 2030.----

1. Reduce energy consumption of buildings and improve their efficiency.
2. Reduce emissions through transport and travel, by encouraging active travel and moving fleet vehicles to ultra-low fuels, such as electricity and hydrogen.
3. Work with suppliers of goods and services to reduce indirect carbon emissions.
4. Reduce annual carbon emissions from water consumption and waste.
5. Increase renewable energy generation, to enable Shropshire Council to become energy self-sufficient for buildings and travel by 2030.
6. Increase carbon capture and storage by around 20% by 2030.

-Shrewsbury Big Town Masterplan has been published. This is a "visionary document" from the Partnership, made up of Shropshire Council, Shrewsbury Town Council and Shrewsbury BID. The Document explores a range of ideas for how Shrewsbury could improve and develop over the next 2 decades, and is intended to spark debate about the future of the Town.

-Environmental Maintenance Grants will be available again this year. Interested Parish Councils are advised to apply in the usual way.

98.20 PLANNING

Cllr A Hodges, Chairman of the Planning Committee, gave a verbal update which was **NOTED** including;

- i) The Shropshire Council Local Plan has reached Regulation 19 stage. Any comments from parish councillors to be forwarded to Cllr Hodges.
- ii) The Neighbourhood Plan Steering Group are drawing up policies and Cllr A Hodges requested that councillors feedback their thoughts in particular on potential

housing policies such as 'local character of housing', safeguarding views and the mix of housing needed locally.

99.20 RETROSPECTIVE APPROVAL OF DECISIONS MADE SINCE LAST PARISH COUNCIL MEETING.

It was proposed by Cllr P Bradbury and seconded by Cllr A Hodges and **RESOLVED to APPROVE all decisions made under delegated authority to Cllrs Fletcher, Hignett, Evans and Clerk since the meeting held on 14th December 2020, as listed below:**

Date	Action	Comments	Cost
16/12/2020	Approval of £50,000 to be transferred from Unity Current account to the CCLA Public Sector Deposit Fund		none
4/1/2021	Decision to leave xmas lights on School Green on until end of January		Original agreed cost of £150 towards lights and batteries
4/1/2021	Approval of an additional £25 grant for the Good Neighbour Scheme website		£25
4/1/2021	Approval of £10,000 COVID grant being transferred to Pavilion Lloyds Account		
5/1/2021	Approval for Clerk and Building Assistant to attend online training course for managing stress and increasing wellbeing		£40 for two places

100.20 STATUTORY BUSINESS AND FINANCE

a)Receipts for Unity main current account.

i)Savings account interest - **£3.52**

ii)Newsletter adverts - **£635.80**

NOTED.

b)Payments for Approval for Unity main current account and Pavilion Lloyds account (including retrospective approval of all payments since last full council meeting on 14th December 2020).

It was proposed by Cllr N Hignett and seconded by Cllr R Martinali and:

RESOLVED: That the below payments are APPROVED for payment and the bank signatories INSTRUCTED to sign the Cheques/authorise payments online.

Unity main parish council account:

Supplier/Payee	Service	Net	VAT	Gross	Cheque No
Unity Current account	Bank charges for quarter 3 2020-21	18.00	0.00	18.00	DD
Veolia	Refuse collection (Pavilion) 01/11/2020 - 30/11/2020	33.96	6.79	40.75	DD
Shroptech	Website for Good Neighbours Scheme (covered by parish council grant for scheme) and training/support for councillors	455.00	0.00	455.00	B/P465

Shroptech	Further work to Good Neighbours Scheme website (covered by parish council grant for scheme)	75.00	0.00	75.00	B/P466
JDH Business Services	Data Protection services 2020-21	400.00	80.00	480.00	B/P467
Unity Current account	Transfer of £10,000 COVID grant (Shropshire Council) to Pavilion from Unity current account	10,000.00	0.00	10,000.00	B/P468
Parish Clerk	Salary January 2021	1897.18	0.00	1897.18	B/P469
Anna Lawson	Salary January 2021	903.00	0.00	903.00	B/P470
Shropshire Council	Pension payment for Clerk/Anna Lawson January 2021	957.87	0.00	957.87	B/P471
M.I & T.E.M Pritchard	Grounds maintenance December 2020	193.33	38.67	232.00	B/P472
New Era Printing	January newsletter Increase in number of copies	440.00	0.00	440.00	B/P473
Parish Clerk	Expenses 13/12/2020 - 10/01/2021	51.90	0.00	51.90	B/P474
Evelyn Griffiths	Cleaning public toilets December 2020	200.00	0.00	200.00	B/P475
Friends of Pontesbury Library	parish council contribution towards School Green Christmas Lights	150.00	0.00	150.00	B/P476
SLCC	SLCC membership for 2021 for Clerk	262.00	0.00	262.00	B/P477
Mrs J Sandells	Bus Shelter cleaning Oct-Dec 2020	170.00	0.00	170.00	B/P478
Border Janitorial Supplies	Gloves and disinfectant for public toilets	40.60	8.12	48.72	B/P479
Cllr Duncan Fletcher	Chairman's Allowance 2020-21	240.00	0.00	240.00	B/P480
Mrs D Hughes	Bus Shelter cleaning Oct-Dec 2020	85	0	85	300063
Mr W G Manley	Bus Shelter cleaning Oct-Dec 2020	170	0	170	300064
	Total			16,362.67	

Lloyds Pavilion Account:

Supplier/Payee	Service	Net	VAT	Gross	Cheque No
Shropshire Council	Business rates January 2021	1446.00	0.00	1446.00	PB/P44
E-ON	Gas bill - 28/10/2020 - 28/11/2020	103.28	5.16	108.44	DD
E-ON	Electricity bill - 28/10/2020 - 28/11/2020	52.43	2.62	55.05	DD
	Total			1,609.49	

c) CCLA account: £50,000 would be transferred from the UNITY account to the CCLA Public Sector Deposit Fund as agreed at December 2020 meeting. **NOTED**

d) It was proposed by Cllr D Fletcher and seconded by Cllr P Bradbury and **RESOLVED to APPROVE £262 for SLCC annual membership (2021) for Clerk**

e) Quarter 3 2020-21 Budget monitoring report and Bank reconciliation were **NOTED**.

f) **FINANCIAL BUDGET FOR 2021-22**. The Clerk presented members with an outline of expected expenditure for 2021-22 which was reviewed, including expenditure for the current and previous financial years. A budget recommendation prepared by the Finance and General Purposes Committee at the meeting on the 9th December 2020 was considered. Following a discussion it was proposed by Cllr A Hodges and seconded by Cllr N Lewis and unanimously: **RESOLVED to approve the budget as circulated with the agenda and levy a precept of £142,210 and for Cllr D Fletcher to sign the precept request form for Shropshire Council.**

101.20 PONTESBURY & MINSTERLEY FOOD BANK – Clerk gave a verbal update which was **NOTED**. A Community Good Neighbours Scheme Pontesbury and Rea Valley had been set up to support the community with a helpline for anyone needing support including with food supplies. The steering group for the Good Neighbours Scheme would refer people to local support organisations such as Shrewsbury Foodbank. Emergency foodboxes are kept at The Pavilion and Pontesbury Medical Practice and a hardship fund exists. The situation is monitored by the steering group to see if additional measures are needed. Clerk to circulate the Good Neighbour Scheme flier and helpline number. This has been widely distributed locally.

102.20 PAVILION UPDATE – Cllr D Fletcher gave a verbal update which was **NOTED**. The Library is closed again to the public, during the lockdown but offering a click and collect service. Discussions with the PCC continue.

103.20 RECRUITMENT OF DEPUTY CLERK– It was proposed by Cllr P Bradbury and seconded by Cllr D Gregory and **RESOLVED to APPROVE delegated authority to the Personnel Committee to undertake the recruitment process for a Deputy Clerk**

104.20 HEALTH & SAFETY MATTERS - none were raised. Health & Safety policy deferred to February full council meeting.

105.20 SOLAR LIGHTING SCHEME FOR MINSTERLEY TO PONTESBURY CYCLEWAY

A verbal update was received from Cllr D Fletcher and **NOTED**. The Expression of Interest for CiL Local Funding to support this project had been given approval and it was now through to the Technical Checks stage.

It was proposed by Cllr P Bradbury and seconded by Cllr A Hodges and **RESOLVED to APPROVE delegated authority to Cllrs Fletcher, Hignett, Evans and Clerk to work with Minsterley parish council representatives to take this application to the next stage, with advice from Jason Hughes and Mathew Mead (relevant Shropshire Council Lighting and Place Plan Officer respectively).**

106.20 CLERK'S REPORT

A verbal report from the Parish Clerk on outstanding matters, and action taken, since the last Council meeting was received and **NOTED**. Following advice from Shropshire Council the February edition of the village newsletter would be online and a decision about the March edition would be made in mid-February depending on government COVID guidelines. The

Building Assistant has been called for jury service from Monday 22nd February 2021. Elections training is available for councillors.

107.20 PARISH BUSINESS

The following was reported at the meeting and the Clerk was asked to report to the responsible bodies

- i) Manor gardens sign is broken.
- ii) Some Christmas trees had been dumped at the Trading Post – PDGA aware
- iii) Road sign for Plealey in Pontesford is broken
- iv) A request for police matters to be put back on the agenda. Concern about number of people visiting Earl’s Hill, cars were queueing out of the car park. Clerk to contact police and Shropshire Wildlife Trust
- v) problem with ice on the cycleway between Minsterley and Pontesbury. Cllr N Hignett asked to ensure that gritting of the cycleway was on the SC gritting schedule for next winter and to highlight the concerns to Highways Officers. Cllr Fletcher thanked Cllr Jones for his work on this..
- vi) Gullies under the footpath at Cruckton bridge have been cleared. Thank you to Cllr Sandells for his help with this
- vii) Cllr Hignett has asked for an update on the Hall Bank junction improvements and a decision was expected in the next couple of weeks. Cllr Hignett hoped to bring an update on this and the bus park at Mary Webb to the February full council meeting.
- viii) Cruckton Village Hall committee wished to thank the parish council for organising the defibrillator and cabinet for the hall

108.20 DATE AND TIME OF NEXT MEETING

Next meeting to be held via Zoom on Monday 8th February 2021 at 7pm.

The meeting ended at 8.07pm

Signed
Chair

Date