

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT A MEETING OF PONTESBURY PARISH COUNCIL
WILL TAKE PLACE ON MONDAY 9th SEPTEMBER 2019 AT MARY WEBB SCHOOL AT 7.30PM

AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 **PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
- 4 **MINUTES OF COUNCIL** - To approve the Minutes of the Parish Council Meeting held on 8th July and 19th August 2019
- 5 **POLICE MATTERS** – to receive report from PC Ross Cookson
 - PCC public meeting – to consider PCC request for a public meeting in Pontesbury
- 6 **UPDATE ON DEFIBRILLATOR** – verbal report from Rea Valley First Responders
- 7 **SHROPSHIRE COUNCIL MEMBER** – to receive report from Cllr N Hignett
- 8 **POUND LANE NOTICEBOARD** – verbal update from Cllr P Heywood and Cllr R Martinali
- 9 **BT - PAYPHONE REMOVAL CONSULTATION** – to discuss retention of local kiosks prior to formal consultation by BT
- 10 **SHROPSHIRE RURAL BUS UPGRADE PROJECT** – to consider a response to this project and request for information
- 11 **CONNECTIVITY/ONLINE SAFETY ISSUES** – councillors are asked to consult residents about connectivity and online safety issues of concern ahead of Airband representative attending the October council meeting
- 12 **STATUTORY BUSINESS/FINANCE**
 - 12.1 Receipts – to note income since the last meeting – *(to be tabled at meeting)*
 - 12.2 Payments for approval – *(to be tabled at meeting)*
 - 12.3 Approval of £27 for SALC budget setting training 24/9/19 for Clerk
 - 12.4 Reimburse Clerk for £20.70 for Paul Clayden 'The Parish Councillor's Guide' updated edition
 - 12.5 Reimburse Clerk for £50 for eye test and glasses for display screen work
 - 12.6 Payment to Nigel Pugh £1400 for sport's field fence and £540 for essential repairs at play area as directed by Shropshire Council inspections
 - 12.7 Payment to Lanyon Bowdler solicitor for advice on Heads of Term - £500 for 2 hours work
 - 12.8 Approval of £310 for Woodmatters to fell silver birch on School Green which is causing structural damage
 - 12.9 External Audit - Completion of external audit for 2018/19 - report from auditor to be received and noted
 - 12.10 Adoption of updated Financial Regulations 2019 *(minor changes will be explained by Clerk at meeting)*
 - 12.11 To note feedback from Cllr P Heywood following internal checks carried out for Qtr 1 2019-20
- 13 **PLANNING**
 - 13.1 Verbal update from the Chairman of the Planning Committee
 - 13.2 Change of date of September planning meeting – will be held on 11/9/19
 - 13.3 Feedback/update on CIL Local Fund and traffic management at Hall Bank junctions
 - 13.4 Right Home Right Place Housing Needs Survey – to receive verbal update from Clerk
- 14 **COMMUNITY HUB/PONTESBURY LIBRARY UPDATE** – verbal update from Cllr D Fletcher including;
 - 14.1 Kitchen – additional units/water heater/fridge/dishwasher – approval of delegated power to Cllr D Fletcher, Clerk and Cllr N Hignett to obtain quotes for this work and organise contractor up to maximum budget of £3000
 - 14.2 Carpets for community hub building – to consider estimates and approve contractor to fit carpet tiles
 - 14.3 Blinds for community hub building – to consider estimates and approve contractor to fit blinds
 - 14.4 CCTV/Intruder alarms for community hub building
- 15 **FEEDBACK FROM PERSONNEL COMMITTEE** – to approve the following recommendations
 - 16.4 Clerk salary to be reviewed prior to F&GP meeting in November 2019 to set salary budget for 2020-21
 - 16.5 Committee wished to thank Clerk for her professional approach and commitment to her work, particularly with the high work load at present
- 16 **REMEMBRANCE SUNDAY** – Approval of donation payment for wreath payable to Royal British Legion Poppy Appeal and confirm that Parish Council Chairman will lay wreath on behalf of the Parish Council
- 17 **SCHOOL BUS PARKING** – To receive a verbal update from Cllr N Hignett
- 18 **INSURANCE** – to approve renewal quote from Came & Company (Inspire) and to note that a long term agreement is in place until 30th September 2021.
- 19 **CHAIRMAN'S COMMUNICATION AND CORRESPONDENCE RECEIVED**
- 20 **CLERK'S REPORT** – to receive a written report from the Parish Clerk on outstanding matters and action taken since the last Council meeting
- 21 **PARISH BUSINESS** – matters to be reported
- 22 **DATE AND TIME OF NEXT MEETING** – 14th October 2019 at Mary Webb School starting at 7.30pm



Clerk to the council 2/9/19

Clerk: Debbie Marais, 8 Holbache Rd, Oswestry, Shropshire, SY11 1RP

Tel: 01691 661157 Email: clerk@pontesburypc.org.uk

