

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT A MEETING OF PONTESBURY PARISH COUNCIL
WILL TAKE PLACE ON MONDAY 9 DECEMBER 2019 AT MARY WEBB SCHOOL AT 7.30PM

AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 **PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
- 4 **MINUTES OF COUNCIL** - To approve the Minutes of the Parish Council Meetings held on 11th and 26th November 2019
- 5 **POLICE MATTERS** – To receive verbal update from local Safer Neighbourhood team
- 6 **COMPLAINTS ABOUT SPEEDING VEHICLES IN THE PARISH** – To discuss complaints raised by local residents about speeding traffic throughout the parish and options for tackling this problem.
- 7 **CLIMATE EMERGENCY DECLARATION** – To consider making a climate emergency declaration and a commitment to planning and delivering the necessary actions with a clear timeline to a net zero end point.
- 8 **SHROPSHIRE COUNCIL MEMBER** – To receive report from Cllr R Evans
- 9 **PLANNING**
 - 9.1 To receive and adopt the minutes of the planning committee meeting held on 4th November
 - 9.2 Verbal update from the Chairman of the Planning Committee
- 10 **STATUTORY BUSINESS/FINANCE**
 - 10.1 Receipts – to note income since the last meeting – *(to be tabled at meeting)*
 - 10.2 Payments for approval – *(to be tabled at meeting)*
 - 10.3 Approval of £119.99 to reimburse Clerk for purchase of new desk riser to alleviate back problems
 - 10.4 Approval of £28.50 for SALC AGM dinner for Cllr R Evans
 - 10.5 Approval of £195.00 to Woodmatters for annual cut of hedgerow in play area
 - 10.6 Approval of £1500 for Poles Coppice management by Shropshire Council for financial year 2019-20
- 11 **RECOMMENDATIONS FROM PERSONNEL MEETING ON 21 NOVEMBER 2019** -To approve following recommendations;
 - 11.1 Approve £75 for additional half-day training with SDH accounting to cover new community building accounts
 - 11.2 Approve adoption and review of following Employment policies – Equal Opportunities policy; Training and development statement; Dignity at Work policy
- 12 **COMMUNITY HUB/PONTESBURY LIBRARY UPDATE** – verbal update from Cllr D Fletcher including;
 - 12.1 Approve maximum budget for website for The Pavilion and delegated powers to Cllr D Fletcher, Clerk and another councillor to undertake liaison with Shroptech
 - 12.2 Approve Clerk's recommendation for insurance for The Pavilion
 - 12.3 Approve delegated authority to Cllr D Fletcher, Cllr J Pritchard, Cllr R Evans, Cllr N Hignett and Clerk to finalise and sign transfer from Shropshire Homes and lease/licences with PCC and Shropshire Library Service.
 - 12.4 Approve job description for cleaner/caretaker
 - 12.5 Delegated authority to Clerk to set up refuse and nappy bin collections for Pavilion
 - 12.6 Delegated authority to Cllr D Fletcher, Clerk, Cllr R Evans, Cllr N Hignett and Cllr D Jones to negotiate utilities contracts for Pavilion
 - 12.7 Consider other sources of funding for The Pavilion to ask for an annual contribution
 - 12.8 Approve delegated authority for Cllr D Fletcher, Cllr R Evans, Cllr N Hignett, Clerk to purchase additional items for The Pavilion within current budget
- 13 **PLAN OF ACTION FOR ENVIRONMENTAL MAINTENANCE GRANT** – to approve recommendations from sub-group delegated to produce an action plan and costings for use of this grant around the parish.
- 14 **UPDATE ON PROPOSED HALL BANK JUNCTION IMPROVEMENTS** – to receive a verbal update by Cllr N Hignett
- 15 **SITING OF ADDITIONAL DEFIBRILLATOR** – to approve delegated powers for Clerk to organise purchase of two boxes and electrical connection for two additional defibrillators
- 16 **CHAIRMAN'S COMMUNICATION AND CORRESPONDENCE RECEIVED**
- 17 **CLERK'S REPORT** – to receive a written report from the Parish Clerk on outstanding matters and action taken since the last Council meeting
- 18 **PARISH BUSINESS** – matters to be reported
- 19 **DATE AND TIME OF NEXT MEETING** – 13th January 2019 at Mary Webb School starting at 7.30pm

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Clerk to the council 2/12/19