

# Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT AN EXTRAORDINARY MEETING OF PONTESBURY PARISH COUNCIL WILL TAKE PLACE ON MONDAY 8<sup>th</sup> APRIL 2019 AT MARY WEBB SCHOOL AT 7.30PM

## AGENDA

- 1 **CHAIRMAN'S WELCOME**
- 2 **APOLOGIES FOR ABSENCE**
- 3 **DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 4 **MINUTES OF COUNCIL** - To approve the Minutes of the Parish Council Meeting held on 11<sup>th</sup> February 2019 and 11<sup>th</sup> March 2019
- 5 **PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
- 6 **POLICE MATTERS** – to receive report
- 7 **SHROPSHIRE COUNCIL MEMBER** – to receive report from Cllr N Hignett
- 8 **PLANNING**
  - 8.1 To receive and adopt the minutes of the planning committee meetings held on 4<sup>th</sup> March & 1 April 2019.
  - 8.2 Verbal update from the Chairman of the Planning Committee
  - 8.3 To consider a response to the proposed changes to Shropshire Council Planning Committees
- 9 **ENVIRONMENTAL MAINTENANCE GRANT**

To approve recommendation from Planning Committee for application to be submitted by 30 April 2019
- 10 **COMMUNITY INFRASTRUCTURE LEVY** – to note amount of Neighbourhood Fund to be payable to the Parish Council in April in report from Shropshire Council and to authorise the completion of the Neighbourhood Fund Annual Report form in accordance with National CIL Regulations.
- 11 **STATUTORY BUSINESS/FINANCE**
  - 11.1 To approve payment of £100 towards new hard drive for newsletter editor
  - 11.2 To approve purchase of fortnightly inspection by Shropshire Council of play area & BMX track (£26 per hour) and annual Rospa inspection (£80)
  - 11.3 SALC and NALC membership renewal 2019-20 – to approve fee of £1052.55
  - 11.4 Approve payment of £10 for SALC communication skills training for Clerk 10/5/19
  - 11.5 Receipts – to note income since the last meeting – *(to be tabled at meeting)*
  - 11.6 Payments for approval – *(to be tabled at meeting)*
  - 11.7 Approve Qtr 4 budget monitoring report *(to be tabled at meeting)*
  - 11.8 Approve Qtr 4 full bank reconciliation *(to be tabled at meeting)*
- 12 **SHROPSHIRE COUNCIL PUBLIC TRANSPORT CONSULTATION – 25/03/19- 6/05/19** To consider a response by the Parish Council
- 13 **GDPR UPDATE** – to receive update and approve renewal of Data Protection Officer contract for 2019-20
- 14 **COMMUNITY HUB WORKING GROUP** -To receive a verbal update from Cllr D Fletcher
  - i) To approve recommendation from working group to appoint Steve Michie Electrical Ltd to carry out IT wiring for community hub building
  - ii) Library Steering group update
- 15 **ELECTION BY CO-OPTION OF PARISH COUNCILLOR FOR PONTESBURY WARD** – to receive and, consider applications and approve co-option of Parish Councillor for Pontesbury ward
- 16 **SHROPSHIRE HOMES MAINTENANCE AGREEMENT** – To approve proposal of £65,000 for the cost of future maintenance of public open spaces on Hall Bank development and delegate authority to Cllr D Fletcher and Clerk to sign any legal agreement.
- 17 **CHAIRMAN'S COMMUNICATION AND CORRESPONDENCE RECEIVED** *(to be tabled at meeting)*
- 18 **CLERK'S REPORT** – to receive a written report from the Parish Clerk on outstanding matters and action taken since the last Council meeting *(to be tabled at meeting)*
- 19 **PARISH BUSINESS** – matters to be reported
- 20 **DATE AND TIME OF NEXT MEETING** – 13<sup>th</sup> May 2019 at Mary Webb School & Science College starting at 7.30pm

*DMarais*

Debbie Marais - Clerk to the Council  
2 April 2019