

Pontesbury Parish Council

**NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF PONTESBURY PARISH COUNCIL
WILL TAKE PLACE ON MONDAY 10th SEPTEMBER 2018 AT MARY WEBB SCHOOL AT 7.30PM**

AGENDA

- 1 APOLOGIES FOR ABSENCE**
- 2 DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
- 4 MINUTES OF COUNCIL** - To approve the Minutes of the Parish Council Meeting held on 9th July 2018 (enclosed)
- 5 HALL BANK CLOSURE** – to discuss plan of action and communication strategy with Dan Green from Shropshire Council and Pam Weston from Shropshire Homes
- 6 POLICE MATTERS** – to receive report
- 7 SHROPSHIRE COUNCIL MEMBER** – to receive report from Cllr R Evans
- 8 PLANNING**
 - 8.1 To receive and adopt the minutes of the planning committee meetings held on 2nd July and 6th August 2018 and verbal update from the Chairman of the Planning Committee
- 9 STATUTORY BUSINESS/FINANCE**
 - 9.1 Receipts – to note income since the last meeting
 - 9.2 Payments for approval
 - 9.3 Consider 3 year fixed rate agreement and payment by direct debit for electricity contracts
 - 9.4 Approval of transfer of £35,000 to Nationwide reserves account to meet requirements of Financial Services Compensation Scheme deposit guarantee limit, to be authorized by Cllr D Fletcher and Cllr N Hignett
 - 9.5 To approve reimbursement of £200 for cost of skip hire for culvert clearance paid by Cllr D Fletcher
 - 9.6 Finance training – approval of payment of £286.92 for training and support received by Clerk from Sue Hackett of SDH Accounting and to approve further amount of £250 for future training and support
 - 9.7 Approval of play area and general maintenance invoice from Nigel Pugh
 - 9.8 Approval of new desk, chair and screen for parish clerk (paper to follow by email)
- 10 COMMUNITY HUB WORKING GROUP** – To receive update from Cllr D Fletcher
- 11 PARISH COUNCIL TREE SURVEY** – to delegate powers to Clerk, Cllr D Fletcher and Cllr N Lewis to survey of trees which are the responsibility of Pontesbury Parish Council
- 12 FIXED ASSET LIST** – for annual review and approval
- 13 ASTERLEY METHODIST CHAPEL** – verbal update from Cllr D Gregory
- 14 ENVIRONMENTAL MAINTENANCE GRANTS**- to approve an application to this fund (paper to follow)
- 15 BIRCH ROW UNADOPTED LAND** – To consider options for maintenance of this piece of land
- 16 PONTESBURY LIBRARY STEERING GROUP** – to receive update from Cllr D Fletcher and Cllr R Evans.
- 17 COMPLAINTS POLICY/CHAIRMAN OF PLANNING EXPENSES POLICY** – to adopt updated policies
- 18 SALC TRAINING FOR NEW CLERK** – to approve cost of £65 for CILCA UNIT 1 session
- 19 INSURANCE REVIEW/RENEWAL** – To consider options for insurance renewal (paper to follow by email)
- 20 REMEMBRANCE SUNDAY** – Approval of donation payment for wreath payable to Royal British Legion Poppy Appeal and confirm that Parish Council Chairman will lay wreath on behalf of the Parish Council.
- 21 TOWN AND PARISH COUNCIL FORUM MEETING** – verbal update from Cllr D Fletcher
- 22 CHAIRMAN'S COMMUNICATION AND CORRESPONDENCE RECEIVED**
- 23 CLERK'S REPORT** – to receive a written report from the Parish Clerk on outstanding matters and action taken since the last Council meeting to include;
- 24 PARISH BUSINESS** –
- 25 DATE AND TIME OF NEXT MEETING** – 8th October 2018 at Mary Webb School & Science College 7.30pm

DMarais

Debbie Marais - Clerk to the Council
3RD August 2018