

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF PONTESBURY PARISH COUNCIL
WILL TAKE PLACE ON MONDAY 14th May 2018
AT MARY WEBB SCHOOL & SCIENCE COLLEGE AT 7.30PM

AGENDA

- 1 **ELECTION OF CHAIRMAN FOR 2018/19**
 - 2 **ELECTION OF VICE CHAIRMAN FOR 2018/19**
 - 3 **DECLARATIONS OF ACCEPTANCE OF OFFICE** – to be signed by the Chairman and Vice Chairman.
 - 4 **APOLOGIES FOR ABSENCE**
 - 5 **DECLARATIONS OF INTEREST AND DISPENSATIONS**
 - 6 **PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
 - 7 **MINUTES OF COUNCIL** - To approve the Minutes of the Parish Council Meeting held on 9th April 2018
 - 8 **TERMS OF REFERENCE FOR COMMITTEES** – To approve that the Council retains the following Committees and that the terms of reference of the following Committees be adopted:
 - 8.1 Finance and General Purposes Committee;
 - 8.2 Planning Committee;
 - 8.3 Personnel committee
 - 9 **COMMITTEES AND STEERING GROUPS**– to consider appointment of members
 - 9.1 Finance & General Purposes committee – Eight members (to include Chair/Vice Chairman)
 - 9.2 Planning committee – Seven members (to include Chair/Vice Chairman)
 - 9.3 Personnel Committee – Four members (to include Chair/Vice Chairman)
 - 10 **APPOINTMENT OF REPRESENTATIVES** - To confirm appointment of representatives to serve on the various bodies
 - 11 **DATES AND TIMES OF ORDINARY MEETINGS** - To confirm the dates and times of ordinary meetings of the Council
 - 12 **CORPORATE GOVERNANCE** – To adopt updated documents:
 - 12.1 Standing Orders
 - 12.2 Financial Regulations
 - 13 **POLICE MATTERS**
 - 14 **SHROPSHIRE COUNCIL MEMBER** – to receive verbal report from Cllr N Hignett
 - 15 **PLANNING**
 - 15.1 To receive and adopt the minutes of the planning committee meetings held on 4th April 2018.
 - 15.2 Verbal report from Chairman of Planning Committee
 - i. **GDPR WORKING GROUP** –to approve recommendations from working group
 - ii. **To adopt GDPR report/action plan from Data Protection Officer**
 - iii. **To adopt revised Data Protection policy**
 - iv. **To adopt Privacy Impact Assessment Code of Practice**
 - v. **To appoint an IT company to address Information security issues**
 - 16 **HALL BANK DEVELOPMENT:** To receive verbal report
 - 17 **STREETLIGHT WORKING GROUP UPDATE** – To receive an update from the Streetlight Working Group
 - 18 **TRANSFER OF SCHOOL GREEN STREETLIGHTS TO SHROPSHIRE COUNCIL PARISH ENERGY SCHEME.**
 - 19 **WOODLAND FOR SALE ON PONTESFORD HILL** – to consider a request for a woodland management plan
 - 20 **WEST MERCIA PCC SURVEY**
 - 21 **ACCOUNTING SOFTWARE**
 - 22 **SILENT SOLDIER** – update on locations and consider how to progress
 - 23 **HARE & HOUNDS** – To consider possible action by Parish Council
 - 24 **SALC TRAINING FOR NEW CLERK** – to approve cost of £65 for SALC training session
 - 25 **ROSPA INSPECTION:** to approve delegated authority to the Clerk in liaison with the Chairman
- STATUTORY BUSINESS/FINANCE**
- 25.1 Receipts – to note income since the last meeting – *(to be tabled at meeting)*
 - 25.2 Payments for approval – *(to be tabled at meeting)*
 - 25.3 Audit Annual Return for the year ended 31 March 2018 – to approve the Annual Governance Statement
 - 25.4 Audit Annual Return – to consider and approve the finance report & accounting statements for 2017/18
- 26 **PONTESBURY LIBRARY STEERING GROUP** – to receive update from Cllr D Fletcher and Cllr R Evans.
 - 27 **CHAIRMAN'S COMMUNICATION AND CORRESPONDENCE RECEIVED**

Clerk: Debbie Marais, 8 Holbache Rd, Oswestry, Shropshire, SY11 1RP
Tel: 01691 661157 Email: pontesburypc@gmail.com

28 CLERK'S REPORT – to receive a written report from the Parish Clerk

29 PARISH BUSINESS – matters to be reported

30 EXCLUSION OF THE PUBLIC

To consider exclusion of the Press & Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information (s1(2) Public Bodies (Admission of Meetings) Act 1960).

33 NALC NATIONAL SALARY AWARD – to approve adoption of NALC National Salary Award

34 PENSION ARRANGEMENTS FOR NEW CLERK – to consider information from Shropshire Pension Scheme about the Local Government Pension Scheme and approve a start date of 1 June 2018

DATE AND TIME OF NEXT MEETING – 11th June 2018 at Cruckton Village Hall, Cruckmeole starting at 7.30pm (Please note change of venue)



Debbie Marais - Clerk to the Council
9TH May 2018