

Pontesbury Parish Council

**NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF PONTESBURY PARISH COUNCIL
WILL TAKE PLACE ON MONDAY 11th June 2018 AT CRUCKTON VILLAGE HALL AT 7.30PM**

AGENDA

- 1 APOLOGIES FOR ABSENCE**
- 2 DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
- 4 MINUTES OF COUNCIL** - To approve the Minutes of the Parish Council Meeting held on 14th May 2018
- 5 GDPR COMPLIANCE** to consider and approve;
 - i. Updating Parish Councillor emails – Greg Lawrence from Shroptech to advise
 - ii. Updating security/encrypt hard drives for Parish Councillors who authorise internet payments
 - iii. Adoption of various policies for GDPR purposes
- 6 POLICE MATTERS** – to receive report
- 7 SHROPSHIRE COUNCIL MEMBER** – to receive report from Cllr R Evans
- 8 PLANNING**
 - 8.1 To receive and adopt the minutes of the planning committee meetings held on 30th April 2018.
 - 8.2 Verbal update from the Chairman of the Planning Committee to include Pontesford Hill woodland and Neighbourhood Plan
- 9 STATUTORY BUSINESS/FINANCE**
 - 9.1 Receipts – to note income since the last meeting
 - 9.2 Payments for approval
 - 9.3 Approve re-issuing of cheques and online payments following May meeting
 - 9.4 Approve internal transfer of £25,000 to Unity Instant Access savings account
 - 9.5 Approve delegated authority to F&GP committee to investigate additional savings account (to meet requirements of Financial Services Compensation Scheme deposit guarantee limit)
 - 9.6 To appoint two new signatories for online payments
 - 9.7 To approve setting up standing order for monthly Clerk's salary and pension payments to Shropshire Council
- 10 AUDIT** - Internal Auditor report – to be noted and response to be agreed
- 11 INTERNAL CONTROLS** – to appoint a member to carry out internal controls for 2018-19
- 12 RISK ASSESSMENT AND BUSINESS CONTINUITY PLAN** – for annual review and approval
- 13 PONTESBURY LIBRARY STEERING GROUP** – to receive update from Cllr D Fletcher and Cllr R Evans.
- 14 LOCAL JOINT COMMITTEE MEETING (23 MAY) FEEDBACK** – to receive update from Cllr J Pritchard
- 15 TOWN & PARISH COUNCIL'S FORUM (21 MAY) FEEDBACK** – to receive update
- 16 SALC TRAINING FOR NEW CLERK** – to approve cost of £65 for SALC training session on 'Planning from a local council perspective' and £25 for 'Introduction to social media'.
- 17 NOTICEBOARD FOR CRUCKTON VILLAGE HALL** -To consider request
- 18 UPDATE ESSENTIAL BOOKS** – To approve purchase of Local Councils Explained (Tenth edition)
- 19 SHROPSHIRE COUNCIL GREAT OUTDOORS STRATEGY CONSULTATION**
- 20 FLOODING IN PONTESBURY** – to receive update from Cllr N Hignett
- 21 SHROPSHIRE COUNCIL ENVIRONMENTAL MAINTENANCE GRANTS** -application for 2018/19
- 22 SPORTS FIELD FENCING** – to receive update from Clerk
- 23 STREETLIGHTING**
 - I. To approve continuation of Street Lighting Joint Energy Agreement with Shropshire Council
 - II. To consider quotes for unmetering supply to School Green streetlights
- 24 CHAIRMAN'S COMMUNICATION AND CORRESPONDENCE RECEIVED**
- 25 CLERK'S REPORT** – to receive a written report from the Parish Clerk
- 26 PARISH BUSINESS** – matters to be reported
- 27 DATE AND TIME OF NEXT MEETING** – 9th July 2018 at Habberley Village Hall 7.30pm

DMarais

Debbie Marais - Clerk to the Council 6TH June 2018