

# PONTESBURY PARISH COUNCIL

## Meeting of Pavilion Committee

held on 20<sup>th</sup> March 2023 at 6.30pm, in The Pavilion, Pontesbury

### PRESENT:

Councillors: Duncan Fletcher, Adrian Windows, Nick Hignett, Roger Evans and Sharon Davies

Members of the Public: 0

In attendance: Nicola Young, Deputy Parish Clerk  
Rawden Parslow, Library Area Manager

PAV 54.22 **Apologies for Absence:** No apologies were received

PAV 55.22 **Declaration of Interest in Accordance with the Code of Conduct:**  
None received.

PAV 56.22 **Minutes of the Last Meeting:** After a proposal from Cllr Hignett, seconded by Cllr Windows, it was **RESOLVED** that the minutes of the last Pavilion Working Group meeting, held on 20<sup>th</sup> February 2022, **be approved and signed as an accurate record.**

PAV 57.22 **Public Questions and Comments:** None present

### PAV 58.22 **Pavilion Administrative Matters**

- a. Receipts and Payments were noted.
- b. After a proposal by Cllr Hignett, seconded by Cllr Windows, it was **RESOLVED** that the updated pavilion risk Assessment be accepted and be reported to Council accordingly.
- c. After a proposal by Cllr Hignett, seconded by Cllr Evans, it was **RESOLVED** that the Pontesbury Parish Council Business Continuity Plan – updated Pavilion section be accepted and reported to Council accordingly.
- d. The Committee received correspondence from the Friends of Pontesford & Earl's Hill regarding their exhibition in the Pavilion Meeting Room. The Deputy Clerk to write back to the Friends group (via Yvonne Davies) and explain that the Committee agree to the painting of the windows, with the provision that the windows, walls and floor are brought back to the condition they were prior to painting; to wish the group all the best for the exhibition and stating that Committee members are looking forward to seeing the exhibition.
- e. The Committee received a list of quotes to purchase 2 x water butts. After a proposal by Cllr Hignett, seconded by Cllr Davies, it was **RESOLVED** to accept the quote from Ever Greener. Cllr Fletcher will pay for the fitting of the water butts as a contribution to the building.

### PAV 59.22 **Friends of Pontesbury Library (FoPL)**

- a. A report had not been received from FoPL and the Committee look forward to receiving a report at the next meeting.
- b. A letter had been received from FoPL gardeners:

## REQUEST FOR TRIANGULAR PLANTER FOR PAVILION

Funding application

6th March 2023

Application for funding for additional bespoke wooden triangular planter for Pavilion patio garden, to be installed under the existing pergola and filled with climbing plants. Also for the cost of replacing some plants in the existing planters due to winter losses.

Cost of;

- Planter (incl. Delivery) 125.00
- Planting compost 50.00
- Plants 150.00
- **Total £325.00**

Thank you for considering this funding application.

Jenny (on behalf of the FOPL Pavilion gardening group)

Following a proposal from Cllr Hignett, seconded by Cllr Windows, it was **RESOLVED** to seek clarification on the ongoing ownership of the triangular planter.

Therefore, Deputy Clerk was asked to send a letter requesting the following information, before Committee members could make a decision:

- Thanking FoPL volunteer gardeners for all the work they have done looking after the planters on the Pavilion Patio
- Have the gardeners asked FoPL for any funding? The Parish Council are happy to work in partnership with FoPL regarding this application.
- Have the Gardeners been in touch with the Trading Post regarding supply of compost?
- For clarity, the Parish Councillors were asking who would 'own' the planters? This would make an impact going forward, especially regarding replacement and maintenance of the planters themselves.
- Also, can you please let the Parish Council know where you will be sourcing the plants from? Or, please can you list the plants you will be purchasing for £150?

### PAV 60.22 **Review Ongoing Matters**

- a. Office Space. The Chairman provided a verbal update on the project so far; he is currently still awaiting receipt of some quotes. The final quotes will be provided in the form of a report to the April Pavilion Committee meeting. The project will cost in the region of £3,000, including a shed for storage.

After a proposal from Cllr Evans, seconded by Cllr Hignett, it was **RESOLVED** to delegate authority to the Chairman and Clerk in order to progress the project.

### PAV 61.22 **Renewable Energy**

- a. Funding. Information regarding potential funding streams for PV cells was received by Committee members.
- b. MEA. The Deputy Clerk was requested to write to MEA to ask how much it would cost the Council for an MEA expert to write a specification for the PV cell project.

PAV 62.22 **Date of Next Meeting**. The date of the next meeting is **Monday 17<sup>th</sup> April 2023 at 6.30pm in the Pavilion, Hall Bank, Pontesbury SY5 0RF.**

Signed .....

**Chairman: Cllr Duncan Fletcher**

Date: .....

**Meeting closed at 7.10pm**