

PONTESBURY PARISH COUNCIL



Nicola Young
Deputy Parish Clerk
15 Shrewsbury Street
Prees
SY13 2DH

13th December 2022

To All Members of the Pavilion Committee

Dear Councillor

You are hereby summoned to attend the meeting of the **Pavilion Committee** of Pontesbury Parish Council scheduled to take place on **Monday 19th December 2022 at 6.30pm** in **Pontesbury Pavilion** in order to transact the following business, as set out in the below agenda.

Nicola Young
Deputy Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT**
3. **MINUTES OF PREVIOUS MEETING**
To approve & sign the minutes of the meeting held on 21st November 2022.
4. **PUBLIC QUESTIONS AND COMMENTS – (Fifteen minutes will be allowed)**
5. **PAVILION ADMINISTRATIVE MATTERS**
 - a. To receive updated Receipts & Payments report from Scribe.
 - b. To receive an update following a meeting with WMP & SC IT representatives regarding WiFi connection.
6. **PAVILION PARTNERSHIP HIRE AGREEMENT.**
To agree next steps following a meeting with FoPL.
7. **REVIEW ONGOING MATTERS**
 - a. Office Space. Staff are currently putting together a specification and will obtain quotes by January 2023 Pavilion Committee meeting.
 - b. Warm Welcome. To receive an update on Warm Welcome in the Pavilion.

8. **RENEWABLE ENERGY** To receive the Pavilion Energy Efficiency report from Marches Energy Agency and agree the next steps.
9. **DATE OF NEXT MEETING**
The next meeting of the Planning Committee is scheduled to take place on **Monday 16th January 2023 at 6.30pm**, in Pavilion, Hall Bank, Pontesbury, SY5 0RF.