

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT AN EXTRAORDINARY MEETING OF PONTESBURY PARISH COUNCIL WILL TAKE PLACE ON MONDAY 9TH MARCH 2020 AT PONTESBURY PUBLIC HALL FOLLOWING THE ANNUAL PARISH MEETING AT APPROXIMATELY 8.30PM

AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 **PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
- 4 **MINUTES OF COUNCIL** - To approve the Minutes of the Extraordinary Parish Council Meeting held on 3 March 2020
5. **PLANNING APPLICATIONS FOR PONTESBURY PARISH COUNCIL AREA** - To consider submitting comments and/or objections on the following applications received for planning consent:
 - a) 20/00873/VAR | Variation of Condition No. 2 (approved plans) attached to planning permission 18/05670/FUL dated 19 February 2020 to allow revisions to the dwelling floor plans and elevations and the site layout | Proposed Development Land Off Mount Close Pontesbury Shrewsbury Shropshire
 - b) 20/00904/FUL | Erection of two single storey extensions with associated internal reconfiguration to include some demolition | Lingholm Woodhall Drive Hanwood Shrewsbury SY5 8JU
- 6 **RECEIVE UPDATE ON THE PAVILION** – to receive a verbal update from Cllr D Fletcher/Cllr N Hignett and Cllr R Evans including the following;
 - 6.1 PCC Lease
 - 6.2 Shropshire Library Service Licence
 - 6.3 Timeline for fit-out and opening
 - 6.4 Approval of publicity flyer to promote opening of Pavilion
 - 6.5 Hiring fees for Pavilion – to approve policy drafted by Clerk
- 7 **APPROVAL OF IT EQUIPMENT FOR BUILDING ASSISTANT** – approve the purchase of IT equipment for building assistant -
- 8 **STATUTORY BUSINESS/FINANCE**
 - a) Receipts – to note income since the last meeting – *(to be tabled at meeting)*
 - b) Payments for approval – *(to be tabled at meeting)*
 - c) Approval of maximum budget of £500 for purchase of fire extinguishers for Pavilion and delegated authority for d) Clerk and Cllr D Fletcher to purchase items
 - e) Approve maximum budget of £200 for handyman jobs fitting of shelves, tiles, signage etc for Pavilion
 - f) Approve maximum budget of £1000 to purchase fridge, microwave, crockery, cutlery, bins, tiles, mirrors and g) delegated authority for Clerk and Cllr D Fletcher to purchase items
 - h) Approve maximum budget of £400 for cleaning equipment for The Pavilion
- 9 **FIXED ASSET REGISTER** – to adopt updated asset register
- 10 **FEE FOR VAT REVIEW** – to consider quote for VAT review for The Pavilion
- 11 **TOILET TAX** – to consider a parish council response
- 12 **POPPIES FOR VE DAY** – to consider purchase of poppies for streetlamps and any other VE day celebrations
- 13 **DATE AND TIME OF NEXT MEETING** – 13th April 2020 at The Pavilion.

DT Marais

Clerk to the council 4/3/2020