

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT AN EXTRAORDINARY MEETING OF PONTESBURY PARISH COUNCIL
WILL TAKE PLACE ON TUESDAY 3 MARCH 2020 AT MARY WEBB SCHOOL AT 6.30PM

AGENDA

- 1 APOLOGIES FOR ABSENCE**
- 2 DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
- 4 MINUTES OF COUNCIL** - To approve the Minutes of the Parish Council Meetings held on 10th February 2020
- 5 RECEIVE UPDATE ON THE PAVILION** – to receive a verbal update from Cllr D Fletcher/Cllr N Hignett and Cllr R Evans including the following;
 - 5.1 Transfer of building from Shropshire Homes
 - 5.2 PCC Lease
 - 5.3 Shropshire Library Service Licence
 - 5.4 Timeline for fit-out and opening
- 6 FORMAL APPOINTMENT OF STAFF** – receive the recommendation from the Personnel committee and approve appointment of cleaner/building assistant
- 7 BUDGET UPDATE FOR PAVILION FIT-OUT** – to consider monies & fit-out requirements that remain and make recommendation about what is still to be purchased
- 8 INSURANCE FOR THE PAVILION** – to approve payment for insurance with Allied Westminster at rate agreed at full council meeting on 9/12/2019
- 9 RECOMMENDATIONS FROM DELEGATED GROUP** – to approve recommendations on the following relating to The Pavilion
 - 9.1 refuse collection contract
 - 9.2 Nappy and sanitary bin collection contract
 - 9.3 External signage for the building
- 10 HIRER'S AGREEMENT AND ROOM HIRE FEES** – to consider draft hirer's agreement and proposed room hire fees
- 11 INTRUDER ALARM/CCTV** – to decide whether or not to install items
- 12 OUTSOURCING OF PAYROLL** – to consider quotes received and approve appointment
- 13 DATE AND TIME OF NEXT MEETING** – 9th March 2020 Annual Parish Meeting at Pontesbury Public Hall starting at 7.30pm, followed by Extraordinary Full Council meeting.

DT Marais

Clerk to the council 27/02/20