

# Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE **COUNCIL MEETING OF PONTESBURY PARISH COUNCIL** WILL TAKE PLACE ON **MONDAY 12<sup>th</sup> JUNE 2023 AT CRUCKTON VILLAGE HALL AT 7.30PM.** [www.pontesburyparishcouncil.org.uk](http://www.pontesburyparishcouncil.org.uk)

## AGENDA

### 1 APOLOGIES FOR ABSENCE

### 2 DECLARATIONS OF INTEREST AND DISPENSATIONS

2.1 To receive declarations of interest from councillors on items on the agenda

2.2 To grant any requests for dispensation as appropriate

### 3 PUBLIC QUESTIONS AND COMMENTS – (Fifteen minutes will be allowed)

3.1 To receive a presentation from SWS Broadband - the Stiperstones based company that is bringing fibre broadband to 2,015 premises across Minsterley and Pontesbury over the next few months.

3.2 To receive questions from the public

4 MINUTES OF COUNCIL - To approve the Minutes of the Parish Council Meeting held on Tuesday 8th May 2023.

5 POLICE MATTERS – to receive a report from a member of the Local Policing Team

6 COMMUNITY REPORT – to receive a report from Cllr Davies on the work of Rea Valley Good Neighbour Scheme.

7 SHROPSHIRE COUNCIL MEMBER – to receive verbal report from Shropshire Councillor Nick Hignett

### 8 PLANNING

8.1 To receive and adopt the minutes of the Planning Committee meeting held on 27th April 2023.

8.2 Verbal update report from Chairman of Planning Committee

9 PAVILION – to receive the minutes from the Pavilion Committee held on 20th March 2023.

### 10 FINANCE & GENERAL PURPOSES COMMITTEE

10.1 To receive and adopt the minutes of the Finance & General Purposes Committee meeting held on 22nd May 2023.

#### 10.2 The F&GP Committee recommend approval of:

10.2.1. Direct Debits and Standing Orders for 2023-24 – The Committee resolved to approve an updated list including monthly instalments of non-domestic rates and water bills for the Pavilion.

10.2.2. Bad Debts – None identified.

10.2.3. S137 Expenditure – The Committee noted that expenditure of £3,889.66 is well within the permitted expenditure limit of £23,83.64

10.2.4. Asset List – The Committee approved the updated value of the Fixed Asset Register as £299,231.47 with a request that the insurance value of the rebuilt bus shelter at Hall Bank is confirmed by revaluation.

10.3 Earmarked Reserves – The F&GP Committee recommend approval of the following reserves transfers by Full Council:

10.3.1. Year End Reserves Transfer of £5,000 for legal fees relating to PCC lease, effective 31 March 23

10.3.2. Earmarked Reserves Transfers, effective 1 April 2023

10.3.2.1. Transfer £500 unspent budget from Bus shelter R&M to a new EMR for bus shelter R&M

10.3.2.2. Transfer £400 unspent grant budget to existing EMR for Grants & Donations

10.3.2.3. Transfer £500 unspent budget for Neighbourhood Plan Consultation and Promotion to the existing Neighbourhood Plan EMR

10.3.2.4. Transfer £700 unspent budget for Pavilion furniture to Pavilion EMR for office furniture and,

10.3.2.5. Transfer £350 unspent budget for Pavilion supplies and incidentals to Pavilion EMR for office supplies (increases Pavilion EMR to £17,677)

10.3.2.6. Transfer £350 unspent budget for Pavilion Website to new EMR budget for Pavilion Website re-build

10.3.2.7. Transfer £4,500 unspent Play Area & BMX budget to existing Play Area EMR (increases Play Area EMR to £6,000)

10.3.2.8. Transfer £1,000 unspent Public Toilets budget to existing Public Toilet Review EMR (increases EMR to £6,000)

### 11 STATUTORY BUSINESS/FINANCE

11.1 Income – to note income since the last meeting

11.2 Expenditure for approval

11.3 Retrospective approval of Occupational Health retainer fee £100 of and Adviser fee of £95.

11.4 Retrospective approval of aluminium gate installation from play area to POS for ease of access for grounds maintenance team - total cost £550.

### 12 AUDIT

12.1 Audit Annual Return for the year ended 31 March 2023 – to approve the Annual Governance Statement

12.2 Audit Annual Return for the year ended 31 March 2023 – to approve the finance report & accounting statements for 2022/23 and Chair to sign.

12.3 Note Intention to publish the Notice of Elector's Rights on 14 June and upload it and the AGAR pages to the council website.

### 13. LEASES / LICENSES

13.1 To approve completion and exchange of signed lease with West Mercia Police regarding the offices and parking spaces.

13.2 To sign and approve completion and exchange of lease with the Pontesbury & District Gardeners Association.

### 14. BOUNDARY COMMISSION

14.1 To consider a response from Pontesbury Parish Council by 10th July to the report on Boundary Commission draft recommendations for division boundaries in Shropshire.

14.2 To provide an update on Parish Council Boundary Commission public review.

### 15 PONTESBURY SPORTS ASSOCIATION

15.1 To receive a request from Pontesbury Sports Association to support their application for planning permission to adapt the current Sports Pavilion to include ladies and disabled changing rooms and toilets.

15.2 To receive a request from Pontesbury Sports Association to give a presentation regarding upgrading the Sports Pavilion and funding required.

### 16 PLACE PLAN

To nominate Pontesbury Parish Councillors to attend joint Place Plan Working Group

17 CLERK'S REPORT – to receive a written report from the Acting Clerk on outstanding matters and action taken since the last Council meeting

17 PARISH BUSINESS – matters to be reported

18 DATE AND TIME OF NEXT MEETING – Monday 10th July 2022 at Habberley Village Hall starting at 7.30pm