

# Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE **COUNCIL MEETING OF PONTESBURY PARISH COUNCIL** WILL TAKE PLACE ON **MONDAY 11<sup>th</sup> DECEMBER 2023 AT THE PAVILION, HALL BANK AT 6.30PM.** [www.pontesburyparishcouncil.org.uk](http://www.pontesburyparishcouncil.org.uk)

## AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 **PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
- 4 **MINUTES OF COUNCIL** - To approve the Minutes of the Extraordinary Parish Council Meeting held on Monday 13<sup>th</sup> November 2023.
- 5 **POLICE MATTERS** – to receive a report from a member of the Local Policing Team
- 6 **COMMUNITY REPORT** – to receive a report from Cllr Davies on the work of Rea Valley Good Neighbour Scheme.
- 7 **SHROPSHIRE COUNCIL MEMBER** – to receive verbal report from Shropshire Councillor Roger Evans
- 8 **PLANNING**
  - 8.1 To receive and adopt the minutes of the Planning Committee meeting held on 6<sup>th</sup> November 2023. (*available on parish council website*)
  - 8.2 Verbal update report from Chairman of Planning Committee
  - 8.3 Planning Application – 23/05068/FUL. Development proposed – installation of roof mounted solar panels and air source heat pump. Location: Springbank Cottage, Plealey, Shrewsbury, SY5 0UX
- 9 **STATUTORY BUSINESS/FINANCE**
  - 9.1 Income – to note income since the last meeting
  - 9.2 Expenditure for approval
  - 9.3 To approve a maximum budget of £450 for Woodmatters for annual strim of both sides of the hedge between Hall Bank open space and play area
  - 9.4 To receive report from Quarter 2 Internal checks
  - 9.5 To approve Veolia price increase of £4.25/month for Pavilion refuse/recycling collection
- 10 **HALL BANK JUNCTION IMPROVEMENTS CONSULTATION** – to receive update from Cllr Hignett
- 11 **COMMUNITY GARDEN PROJECT** – to note update report and request for funding from community growing group
- 12 **HEALTH AND SAFETY MATTERS** – to raise any parish council health and safety issues for parish council staff, buildings or activities
- 13 **PAVILION COMMITTEE**
  - 13.1 To receive and adopt the minutes of the Pavilion Committee meeting held on 30<sup>th</sup> October 2023. (*available on parish council website*)
  - 13.2 Verbal update report from Chairman of Pavilion Committee
  - 13.3 Approve delegated authority to Communications Working Group to look at a social media policy along with a general communication policy and communication strategy for the council
- 14 **PONTESBURY SPORTS ASSOCIATION** –
  - 14.1 to consider a request for further funding
  - 14.2 to approve Licence to Underlet and signing by Cllr Fletcher/Clerk
- 15 **HALL BANK TRANSFER OF ATTENUATION POND AND DEED OF EASEMENT** – to approve Deed of Easement and for document to be signed by Cllrs Fletcher/Hignett and Clerk
- 16 **PONTESBURY NEWSLETTER** - to consider a report about the village newsletter and request to increase print run.
- 17 **RECOMMENDATIONS FROM PERSONNEL COMMITTEE MEETING ON 16<sup>TH</sup> NOVEMBER 2023** (*minutes available on parish council website*)
  - 17.1 To receive and adopt the minutes of the Personnel Committee meeting on 16<sup>th</sup> November 2023
  - 17.2 Approve delegated authority to Personnel Committee to obtain quotes for HR/H&S support for council and to report back to January Full Council Meeting (*Agenda papers attached*)
  - 17.3 Approve annual increment of 1 scp. for all staff from April 2024 as stated in employment contracts
- 18 **RECOMMENDATIONS FROM FINANCE & GENERAL PURPOSES COMMITTEE MEETING ON THURSDAY 7<sup>TH</sup> DECEMBER 2023** – report to follow by email
- 19 **CLERK'S REPORT** – to receive a written report from the Clerk on outstanding matters and action taken since the last Council meeting.
- 20 **PARISH BUSINESS** – matters to be reported
- 21 **DATE AND TIME OF NEXT MEETING** – **Monday 8<sup>th</sup> January 2024 at The Pavilion starting at 6.30pm.**

*DMarais*

Clerk to the council 05/12/2023