

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF PONTESBURY PARISH COUNCIL PAVILION COMMITTEE MEETING WILL TAKE PLACE ON MONDAY 22ND MAY 2023 AT 6.30pm IN THE PAVILION, HALL BANK, PONTESBURY, SY5 0RF.

PLEASE EMAIL IF YOU WILL BE ATTENDING deputy@pontesburypc.org.uk

AGENDA

1. ELECTION OF CHAIRMAN

2. ELECTION OF VICE CHAIRMAN

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT

5. MINUTES OF PREVIOUS MEETING

To approve & sign the minutes of the meeting held on 20th March 2023.

6. PUBLIC QUESTIONS AND COMMENTS – (Fifteen minutes will be allowed)

7. PAVILION ADMINISTRATIVE MATTERS

- a. To receive updated Pavilion Receipts & Payments report from Scribe.
- b. To receive a request for sound-proofing in the bistro and library desk area.
- c. To consider installation of children's play equipment along the back wall of the patio area.
- d. To discuss and make recommendations on key-holders for the Pavilion.

8. FOPL

- a. To receive a report from FoPL.
- b. To receive answers from FoPL gardeners following their request for funding.

9. REVIEW ONGOING MATTERS

- a. **Office Space.** To receive an update on the project to convert the storage room into an office space.

10. DATE OF NEXT MEETING

The next meeting of the Planning Committee is scheduled to take place on **Monday 19th June 2023 at 6.30pm**, in Pavilion, Hall Bank, Pontesbury, SY5 0RF.