

## Explanation of variances – pro forma

Name of smaller authority: **Pontesbury Parish Council**  
 County area (local councils and Shropshire)

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant**:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	105,388	114,150				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	70,000	80,000	10,000	14.29%	NO		
3 Total Other Receipts	26,691	66,700	40,009	149.90%	YES		£25,000 easement fees to be used for new community building, £21,000 addition CIL monies
4 Staff Costs	25,616	30,573	4,957	19.35%	YES		Clerk moved to full time hours in December 2019 and pay rise of 2 scale points for additional responsibilities associated with new community building. Part-time Building Assistant employed - 1 month salary
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	62,313	98,682	36,369	58.37%	YES		£30,000 spent on fitting out new community building, including automatic doors, legal & insurance fees and furniture.
7 Balances Carried Forward	114,150	131,595			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	114,150	131,595				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	245,885	255,028	9,143	3.72%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable