

# Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT A FULL COUNCIL MEETING OF PONTESBURY PARISH COUNCIL WILL TAKE PLACE ON MONDAY 17<sup>th</sup> MAY 2021 AT PONTESBURY PUBLIC HALL AT 7.30PM. A COVID RISK ASSESSMENT IS IN PLACE.

## AGENDA

- 1 **ELECTION OF CHAIRMAN FOR 2021/22**
- 2 **ELECTION OF VICE CHAIRMAN FOR 2021/22**
- 3 **CO-OPTION OF COUNCILLORS** – to consider co-option of Lynette Charles, resident of Plealey and any other candidates. Two vacancies exist.
- 4 **APOLOGIES FOR ABSENCE**
- 5 **DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 6 **PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed) Please submit questions in writing if possible in order to keep the meeting short
- 7 **MINUTES OF COUNCIL** - To approve the Minutes of the Parish Council Meeting held on 12<sup>th</sup> April 2021
- 8 **TERMS OF REFERENCE FOR COMMITTEES** – To approve that the Council retains the following Committees and that the amended terms of reference of the following Committees be adopted:
  - 8.1 Finance and General Purposes Committee;
  - 8.2 Planning Committee;
  - 8.3 Personnel & HR Committee;
  - 8.4 Pavilion Steering Group;
  - 8.5 Neighbourhood Plan Steering Group;
- 9 **COMMITTEES AND STEERING GROUPS**– to consider appointment of members to above committees
  - 9.1 Appoint a new Extreme weather working group (to include Snow Warden and approve number of Parish Councillors/Shropshire Councillors).
- 10 **APPOINTMENT OF REPRESENTATIVES** - Appointment of representatives to serve on outside bodies
- 11 **DATES AND TIMES OF ORDINARY MEETINGS** - Dates and times of ordinary meetings of the Council and Committees
- 12 **POLICE MATTERS**
- 13 **SHROPSHIRE COUNCIL MEMBER** – to receive verbal report from Cllr R Evans
- 14 **PLANNING**
  - 14.1 To receive and adopt the minutes of the planning committee meeting held on 1<sup>st</sup> March 2021.
  - 14.2 Verbal update report from Chairman of Planning Committee
  - 14.3 Request to consider Horseshoes Public House, Minsterley Road, Pontesbury be nominated as an Asset of Community Value
- 15 **RETROSPECTIVE APPROVAL OF DECISIONS MADE** – to consider and approve decisions made under delegated powers since agenda set for Full Council meeting held on 12<sup>th</sup> April 2021
- 16 **SCHEME OF DELEGATION AND PAYMENTS BETWEEN MEETINGS** – to continue resolution made in March 2020 to delegate decision making and payments between meetings to Cllrs Fletcher, Pritchard, Hignett, Evans and Clerk until September 2021 meeting when it will be reviewed.
- 17 **PAVILION STEERING GROUP:** To receive verbal report and update from Cllr D Fletcher;
- 18 **STATUTORY BUSINESS/FINANCE**
  - 18.1 Receipts – to note income since the last meeting – *(to be tabled at meeting)*
  - 18.2 Payments for approval – *(to be tabled at meeting)*
  - 18.3 Approve £1217.59 SALC/NALC Affiliation Fees for 2021-22 based on 2643 electors.
  - 18.4 Approve maximum budget of £500 for tree inspection survey by Shropshire Council and delegate authority to Cllrs Fletcher, Lewis and Clerk to organise survey
- 19 **PONTESBURY PARISH NEWSLETTER** – To consider expanding newsletter to 16 page document and three quotes for three year contract for newsletter production
- 20 **TRADING POST BUILDING, STATION** -To receive and note a verbal update from Cllr D Fletcher
- 21 **PONTESBURY CLIMATE EMERGENCY ACTION GROUP** – to receive and note a verbal report from Cllr D Fletcher
- 22 **CLERK'S REPORT** –outstanding matters and action taken since the last Council meeting
- 23 **PARISH BUSINESS** – matters to be reported
- 24 **JUNE/JULY PARISH COUNCIL MEETINGS** – to consider June/July meetings in Cruckton/Habberley Village Halls
- 25 **DATE AND TIME OF NEXT MEETING** – 14<sup>th</sup> June 2021 at Cruckton Village Hall, Cruckmeole starting at 7.30pm

*DMarais*

Clerk to the council 11/05/2021