

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT AN EXTRAORDINARY FULL COUNCIL MEETING (VIRTUAL) OF PONTESBURY PARISH COUNCIL WILL TAKE PLACE ON MONDAY 14th DECEMBER 2020 ON THE ZOOM PLATFORM, AT 8PM. LINK ON PARISH COUNCIL WEBSITE www.pontesburypc.org.uk

AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 **PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
- 4 **MINUTES OF COUNCIL** - To approve the Minutes of the Parish Council Meeting held on 9th November 2020
- 5 **SHROPSHIRE COUNCIL MEMBER** – To receive report from Cllr R Evans
- 6 **PLANNING** – To receive verbal update from Chairman of Planning Committee
- 7 **HANWOOD PARISH COUNCIL REQUEST FOR CIL FUNDING** – to consider request for CIL funding from Shingler development towards Hanwood play area upgrade.
- 8 **RETROSPECTIVE APPROVAL OF DECISIONS MADE** – to consider and approve decisions made under delegated powers since Full Council meeting held on 9 November 2020
- 9 **STATUTORY BUSINESS/FINANCE**
 - 9.1 Receipts – to note income since the last meeting
 - 9.2 Payments for approval
 - 9.3 External Audit - Completion of external audit for 2019/20 - report from auditor to be received and noted
 - 9.4 Paper and printer cartridge for all Councillors due to increased costs during COVID. Approx cost £660.
- 10 **PAVILION UPDATE** – To receive verbal update from Cllr D Fletcher
- 11 **CLIMATE EMERGENCY ACTION GROUP UPDATE** – To receive verbal update from Cllr D Fletcher
- 12 **SHROPSHIRE COUNCIL CULTURAL STRATEGY** – to consider parish council response
- 13 **RECOMMENDATIONS FROM FINANCE & GENERAL PURPOSES COMMITTEE (9/12/2020) AND PERSONNEL COMMITTEE (2/12/2020)** – to consider following recommendations;
 - i) Approve NJC minimum leave entitlement to increase from 21 to 22 days for employees with less than five years service with a pro-rata entitlement for part-time employees
 - ii) Appointment of Deputy Clerk with agreed terms and conditions (*paper to follow by email*)
 - iii) Adoption of updated Fixed Asset Register as drawn up by Clerk (*available on parish council website*)
 - iv) Adoption of Risk Assessments (Organisation/Financial) and Business Continuity Plan as drawn up by Clerk (*available on parish council website*)
 - v) Receive and approve recommendation by F&GP for use of COVID business grant (*paper to follow by email*)
 - vi) Approve delegated authority to Clerk and Councillors Hignett, Evans and Fletcher to initiate use of CCLA Fund for parish council monies not covered by FSCS
- 14 **DRAFT PARISH COUNCIL STRATEGIC PLAN 2021-24** – to receive and approve recommendation by F&GP
- 15 **CLERK'S REPORT** – to receive a written report from the Parish Clerk on outstanding matters and action taken since the last Council meeting
- 16 **PARISH BUSINESS** – matters to be reported, including verbal update from Cllr N Hignett about school parking measures
- 16 **DATE AND TIME OF NEXT MEETING** – Monday 11th January 2020 at 7pm on Zoom.



Clerk to the council 07/12/2020