

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT AN EXTRAORDINARY FULL COUNCIL MEETING OF PONTESBURY PARISH COUNCIL WILL TAKE PLACE ON MONDAY 14th MARCH 2022 AT PONTESBURY PUBLIC HALL FOLLOWING THE ANNUAL PARISH MEETING AT APPROX. 8.15PM.

AGENDA

- 1 APOLOGIES FOR ABSENCE**
- 2 DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 PUBLIC QUESTIONS AND COMMENTS – (Fifteen minutes will be allowed)**
- 4 MINUTES OF COUNCIL – To approve and sign as an accurate record the Minutes of the Full Council Meeting 14th Feb.2022**
- 5 STATUTORY BUSINESS/FINANCE**
 - 5.1 Receipts – to note income since the last meeting
 - 5.2 Payments for approval
 - 5.3 Transfer of £4176 from Pavilion Lloyds account to Unity current account. This is the Welcome Back Funding reclaimed from Shropshire Council that was paid into the Lloyds account in error.
 - 5.4 Approval to continue with SC play area inspections for 2022-23
 - 5.5 Consider a request for a noticeboard for publicising community events – site to be discussed
- 6 REVIEW FULL PARISH COUNCIL MEETING START TIMES FOR SPRING/SUMMER 2022**
- 7 APPOINTMENT OF FINANCE/ADMIN OFFICER – to approve Finance/Admin Officer appointment as recommended by Personnel Committee and delegated authority to Personnel Committee to issue contract of employment**
- 8 RESIGNATION OF CLLR COLIN ROBINSON AND CO-OPTION ACTION PLAN FOR NEW COUNCILLOR**
- 9 HEALTH AND SAFETY MATTERS – to raise any parish council health and safety issues for parish council**
- 10 NEIGHBOURHOOD MATTERS – verbal update from Cllr Fletcher**
- 11 PLATINUM JUBILEE WORKING GROUP – to receive verbal feedback from Cllr S Davies and approve recommendations from working group**
- 12 ANPR PROJECT – to approve the following:**
 - i)contract with ANPRcheQ - a division of ccc4business Limited and 12 monthly payments of £264 + VAT (consultancy fees) + £146.42 initial consultancy fee
 - ii)Use of £5000 earmarked reserves for speed calming for year 1 and 2 of the project
 - iii)Use of £3000 CIL Neighbourhood Fund for year 1 and 2 of project and transfer from CCLA to Unity current account
 - iv)Recommended position of camera
 - vi)Payment of £8000 + VAT for the camera within 14 days of installation (50% costs covered by PCC grant)
 - vii)Payment of £222.34 +VAT camera fitting and programming costs to ANPRcheQ
 - viii)Payment of £300 (max.) installation costs to Shropshire Council
 - ix)Payment of £600 + VAT to SSAIB for accreditation fee
 - x) Payment of £11.67 to Information Commissioners Office fee
- 13 RECOMMENDATIONS FROM FINANCE AND GENERAL PURPOSES MEETING HELD ON 9TH MARCH 2022 – to approve recommendations from the F&GP committee concerning the following;**
 - i)approve minutes of Fand GP meeting held on 9/12/2021
 - ii)any action to be taken following the Internal Auditors interim report
 - iii)three-year forecast of revenue and capital receipts and payments
 - iv)grounds maintenance contract extension
 - v)cyber-security insurance and training
 - vi)amended pay scale for Clerk
 - vii)approval of Pavilion updated Risk Assessments
 - viii)note payment of £1072.14 to Allied Westminster for 2022-23 insurance for Pavilion
 - vix)approval of delegated authority to Cllrs and Clerk to draw up tender document for LED conversion to be brought to April meeting for approval
 - x)recommendations to full council following Joint CIL Working Group meeting
- 14 NALC NATIONAL SALARY AWARD – to approve adoption of NJC agreed payscales for 2021-22 for parish council staff and backdated to April 2021**
- 15 GOVERNMENT RESPONSE TO THE LANDSCAPES REVIEW – to consider a parish council response to the consultation**
- 16 DATE AND TIME OF NEXT MEETING - meeting to be held on 11th April 2022 at The Pavilion, time to be agreed.**

Clerk to the council 08/03/2022

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