

# Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT A FULL COUNCIL MEETING (VIRTUAL) OF PONTESBURY PARISH COUNCIL WILL TAKE PLACE ON MONDAY 12<sup>th</sup> APRIL 2021 ON THE ZOOM PLATFORM, AT 7PM. PLEASE CONTACT THE PARISH CLERK [clerk@pontesburypc.org.uk](mailto:clerk@pontesburypc.org.uk) IF YOU WISH TO ATTEND THE MEETING.

## AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 **PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
- 4 **MINUTES OF COUNCIL** - To approve the Minutes of the Parish Council Meeting held on 8<sup>th</sup> March 2021 (*draft minutes for this meeting can be viewed on the parish council website*)
- 5 **POLICE MATTERS** – To receive verbal update from local Safer Neighbourhood team
- 6 **SHROPSHIRE COUNCIL MEMBER** – To receive report from Cllr N Hignett
- 7 **PLANNING** – To receive verbal update from Chairman of Planning Committee
- 8 **RETROSPECTIVE APPROVAL OF DECISIONS MADE** – to consider and approve decisions made under delegated powers since agenda set for Full Council meeting held on 8<sup>th</sup> March 2021
- 9 **STATUTORY BUSINESS/FINANCE**
  - 9.1 Receipts – to note income since the last meeting
  - 9.2 Payments for approval
  - 9.3 Approval of NNDR £536.43 for public toilets. The Small Business Rate Relief is no longer available as the rateable value of our second building (Pavilion) is above £2900
  - 9.4 Approval of maximum budget of £100 for Shroptech to set up a website for Pontesbury Climate Emergency Action Group
  - 9.5 Approval of an additional 60 newsletters each month to cover new Hall Bank residents and some gaps identified in coverage.
- 10 **SCHEME OF DELEGATION AND PAYMENTS BETWEEN MEETINGS** – to continue resolution made in March 2020 to delegate decision making and payments between meetings to Cllrs Hignett, Evans, Fletcher and Clerk until May 2021 meeting when it will be reviewed.
- 11 **DISPENSATION FOR COUNCILLOR ABSENCES AT MEETINGS** – to continue resolution approved in March 2020 for dispensation for absence for one year until May when Government guidelines should allow for safe holding of face to face parish council meetings
- 12 **FEEDBACK FROM SALC WORKING GROUP** – to receive a verbal update from Cllrs Fletcher/Evans
- 13 **PAVILION UPDATE** – To receive verbal update from Cllr D Fletcher including;
  - i) To adopt Pavilion vision statement as prepared by Pavilion Steering Group
  - ii) Approve ongoing contract for Property Management for Pavilion for 2021-22 to be reviewed in March 2022.
  - iii) Consider recommendation from Pavilion Steering Group about hirer's agreement and charging for room hire
  - iv) Approve delegated authority to Cllrs Hignett, Evans, Fletcher and Clerk to work with Berrys to agree PCC lease for Pavilion
- 14 **HEALTH AND SAFETY MATTERS** – to raise any parish council health and safety issues for parish council staff, buildings or activities
- 15 **MINSTERLEY TO PONTESBURY CYCLEWAY SOLAR LIGHTING PROJECT**– to receive an update from Cllr D Fletcher including;
  - i) Approval of the costs and responsibilities for the project will be split 50/50 between Minsterley and Pontesbury parish councils.
- 16 **MAY 2021 MEETING** – to consider the following;
  - i) Date of May meeting – 17<sup>th</sup> May to allow for elections
  - ii) Covid Safe venue – to approve Public Hall as venue with COVID safe procedures to be put in place prior to the meeting
  - iii) Consider whether to hold June and July meetings in Cruckton and Habberley village halls
- 17 **CLERK'S REPORT** – to receive a written report from the Parish Clerk on outstanding matters and action taken since the last Council meeting
- 18 **PARISH BUSINESS** – matters to be reported including update from Cllr N Hignett on Mary Webb bus park, Hall Bank junction improvements and flood alleviation proposals
- 19 **DATE AND TIME OF NEXT MEETING** – Monday 17 May 7pm at Pontesbury Public Hall.

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Clerk to the council 07/04/2021