

# Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT AN EXTRAORDINARY FULL COUNCIL MEETING (VIRTUAL) OF PONTESBURY PARISH COUNCIL WILL TAKE PLACE ON MONDAY 11<sup>th</sup> JANUARY 2021 ON THE ZOOM PLATFORM, AT 7PM. LINK ON PARISH COUNCIL WEBSITE [www.pontesburypc.org.uk](http://www.pontesburypc.org.uk)

## AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 **PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
- 4 **MINUTES OF COUNCIL** - To approve the Minutes of the Parish Council Meeting held on 14<sup>th</sup> December 2020 (*draft minutes for this meeting can be viewed on the parish council website*)
- 5 **SHROPSHIRE COUNCIL MEMBER** – To receive report from Cllr N Hignett
- 6 **PLANNING** – To receive verbal update from Chairman of Planning Committee including request for support from parish councillors in drawing up Neighbourhood Plan policies
- 7 **RETROSPECTIVE APPROVAL OF DECISIONS MADE** – to consider and approve decisions made under delegated powers since Full Council meeting held on 14 December 2020
- 8 **STATUTORY BUSINESS/FINANCE**
  - 8.1 Receipts – to note income since the last meeting
  - 8.2 Payments for approval
  - 8.3 To note that £50,000 will be transferred from Unity current account to CCLA Public Sector Deposit Fund
  - 8.4 To approve £262 for SLCC annual membership for Clerk
  - 8.5 To note Quarter 3 2020-21 budget monitoring report for PPC and Pavilion
  - 8.6 To note Quarter 3 2020-21 bank reconciliation report
  - 8.7 Budget for 2021-22 - Budget and precept levy recommendations from Finance & General Purposes Committee meeting on 9/12/20 – for decision
- 9 **PONTESBURY & MINSTERLEY FOOD BANK** – to discuss future provisions
- 10 **PAVILION UPDATE** – To receive verbal update from Cllr D Fletcher
- 11 **RECRUITMENT FOR DEPUTY CLERK** – to approve delegated authority to Personnel Committee to undertake recruitment process for Deputy Clerk
- 12 **HEALTH AND SAFETY MATTERS** – to raise any parish council health and safety issues for parish council staff, buildings or activities
  - i) **Approve adoption of Health & Safety policy for Parish Council staff, buildings and activities**
- 13 **LIGHTING SCHEME FOR MINSTERLEY TO PONTESBURY CYCLEWAY** – to receive verbal update on the project from Cllr D Fletcher and to approve delegated authority for Cllrs Hignett, Evans and Fletcher and Clerk to take this project forward with Minsterley Parish Council and complete application for CIL Local Fund
- 14 **CLERK'S REPORT** – to receive a written report from the Parish Clerk on outstanding matters and action taken since the last Council meeting
- 15 **PARISH BUSINESS** – matters to be reported
- 16 **DATE AND TIME OF NEXT MEETING** – Monday 8<sup>th</sup> February 2020 at 7pm on Zoom.

*DMarais*

Clerk to the council 05/01/2021