

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT A **MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE OF PONTESBURY PARISH COUNCIL** WILL TAKE PLACE ON **THURSDAY 9th DECEMBER 2021 AT PAVILION, HALL BANK AT 7PM. A COVID RISK ASSESSMENT IS IN PLACE.**

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

2.1. To receive declarations of interest from councillors on items on the agenda

(Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.)

2.2. To grant any requests for dispensation as appropriate

3. MINUTES OF COUNCIL - To approve the Minutes of the Finance & General Purposes Committee Meeting held on 9 September 2021

4. ADOPT AMENDED STANDING ORDERS

5. DRAFT PARISH COUNCIL STRATEGIC PLAN 2021-24 to review draft strategic plan priorities for 2022-23

6. RECOMMENDATIONS FROM PERSONNEL COMMITTEE MEETING ON 25th November 2021. To consider the following recommendations from the personnel committee which have financial bearing for 2022-23 budget;

- i) £120 for Filca (Finance) training for Deputy Clerk
- ii) Cllrs to obtain quotes for additional office space for parish council staff at The Pavilion
- iii) £35 for a wifi keyboard/mouse and laptop riser for Building Assistant following a Display Screen Equipment Assessment
- iv) Annual increment of 1 scp for all staff to take effect on 1 April 2022 – built into draft budget to follow
- v) Agreement in principle to appoint Finance/Administration Officer for 10 hours per week – cost to council £7600

7. FINANCIAL BUDGET FOR 2022/23 – Prepare budget and recommendation for precept request for consideration by full Council meeting on the 13th December 2021 including a contingency plan in case of lockdown.

8. COUNCIL DEBIT CARD – to consider a council debit card with a maximum spend limit of £500

9. DATE OF NEXT MEETING

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Clerk to the council 03/12/2021