

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT AN EXTRAORDINARY FULL COUNCIL MEETING (VIRTUAL) OF PONTESBURY PARISH COUNCIL WILL TAKE PLACE ON MONDAY 8th FEBRUARY 2021 ON THE ZOOM PLATFORM, AT 7PM. LINK ON PARISH COUNCIL WEBSITE www.pontesburyparishcouncil.org.uk

AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 **PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
- 4 **MINUTES OF COUNCIL** - To approve the Minutes of the Parish Council Meeting held on 11th January 2021
- 5 **POLICE MATTERS** – To receive verbal update from local Safer Neighbourhood team
- 6 **SHROPSHIRE COUNCIL MEMBER** – To receive report from Cllr R Evans
- 7 **PLANNING** – To receive verbal update from Chairman of Planning Committee including request for support from parish councillors in drawing up Neighbourhood Plan policies including;
 - i) Shropshire Local Plan Regulation 19 consultation – consider a parish council response
 - ii) Approve delegated authority to working group to test and purchase Parish Online Digital Mapping tool
 - iii) Approve appointment of consultants for Neighbourhood Plan work
 - iv) Date of next Planning Committee meeting – Monday 1 March 2021 on zoom.
- 8 **RETROSPECTIVE APPROVAL OF DECISIONS MADE** – to consider and approve decisions made under delegated powers since Full Council meeting held on 11th January 2021
- 9 **STATUTORY BUSINESS/FINANCE**
 - 9.1 Receipts – to note income since the last meeting
 - 9.2 Payments for approval
 - 9.3 To approve electronic banking policy and continued use of Internet banking for all accounts for 2021-22
 - 9.4 Transfer remaining £276 COVID grants to Community Good Neighbour Scheme for hardship fund
 - 9.5 To approve JDH Business Services to continue as Data Protection Officer for 2021-22 (£400 per annum)
- 10 **SHROPSHIRE COUNCIL COMMUNITY GOVERNANCE REVIEW** – receive a verbal update from Cllr D Fletcher
- 11 **PAVILION UPDATE** – To receive verbal update from Cllr D Fletcher including;
 - i) Approval of payment of £6,125 to Shropshire Library Service – parish council contribution for 2020-21 and delegated authority to clerk/Cllr Fletcher to write to Friends Of Pontesbury Library to request their contribution of £3500 towards the 2020-21 payment.
 - ii) Approval of Pavilion Fire Policy as recommended by Pavilion Steering group at 14/1/2021 meeting
 - iii) Approval of Audio-Visual proposal put forward by Pavilion Steering group
 - iv) Pavilion insurance renewal – to approve delegated authority to Cllrs Evans, Hignett, Fletcher, Lockwood and Clerk to obtain quotes for insurance and renew by 28th February 2021
- 12 **HEALTH AND SAFETY MATTERS** – to raise any parish council health and safety issues for parish council staff, buildings or activities
 - i) **Approve adoption of Health & Safety policy for Parish Council staff, buildings and activities as drawn up by Shropshire Council Health & Safety team/edited by Clerk**
 - ii) Slipping hazard on paving outside Pavilion – monitor in wet weather and pressure washing annually added to Pavilion Risk Assessment
- 13 **DATE FOR WHOLE PARISH COUNCIL MEETING TO CONSIDER CIL MONIES** – consider holding an informal meeting following Planning Committee meeting on 1 March 2021, approx. 7.30pm.
- 14 **CLERK'S REPORT** – to receive a written report from the Parish Clerk on outstanding matters and action taken since the last Council meeting
 - i) **PARISH BUSINESS** – matters to be reported including; Cllr N Hignett to update council on Hall Bank Junction improvements, Flooding and MaryWebb bus park
- 16 **DATE AND TIME OF NEXT MEETING** – Annual Parish Meeting on Monday 8th March 2021 7pm (Zoom). This will be followed by an Extraordinary Full Parish Council Meeting.

DMarais

Clerk to the council 03/02/2021